



SPECIAL MEETING OF COUNCIL

Monday, July 5, 2021 at 10:00 AM
Fraser River Presentation Theatre
4th Floor, 20338 – 65 Avenue, Langley, BC

MINUTES

Clerk's Note: The meeting was conducted with Council members and staff attending electronically as per Ministerial Order 192/2020.

PRESENT: Mayor J. Froese

Councillors P. Arnason, D. Davis, S. Ferguson, M. Kunst, B. Long,
K. Richter, and E. Woodward

M. Bakken, R. Seifi, S. Ruff, and J. Winslade

W. Bauer, S. Little, and K. Stepto

Guest:

Dr. G. McIntosh

ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORIES OF THE COAST SALISH PEOPLES

A. ADOPTION AND RECEIPT OF AGENDA ITEMS

A.1 Special Council Meeting - July 5, 2021

Moved by Councillor Ferguson,
Seconded by Councillor Arnason,
That Council adopt the agenda and receive the agenda items of the
Special Council Meeting held July 5, 2021.

CARRIED

Councillor Davis entered the meeting at 10:25am.

B. ITEMS FOR DISCUSSION

B.1 Council Priorities and Budget Process

Dr. Gordon McIntosh lead an informal Council discussion on Council
Strategic Priorities and 2022 Budget Guidance.

SERVICE AREAS OF INTEREST:

Potential Adjustments:

RCMP Support:

- Contract settlement costs (retroactive) - budget

Protective Services – Fire:

- Emergency Preparedness/Readiness – review – future costs
- Emergency Prevention – buildings – future costs
- Fire Prevention – wildfire interface and public education – future costs
- BC Ambulance status - reduce potential costs
- Bylaw Enforcement Model – strategic
- Incident Response – police, fire, and ambulance

Engineering and Capital Projects:

- Green Space – provision by development – reduce potential costs
- Tree canopy protection - strategic
- Capital projects priority criteria – save costs
- Climate Change project criteria – save costs
- CARIP Grant status – revenue source

Community Development:

- Planning/Engineering Alignment re: tree protection - strategic
- Green Infrastructure – development and readiness – strategic
- Civic Facility Green Infrastructure – future costs
- Permit/Application Cost Recovery – cost centre allocations – increased revenue

MEETING RECESSED

The meeting recessed at 11:22

MEETING RECONVENED

The meeting reconvened at 11:30am.

Finance:

- Auditor General – strategic – future costs
- Debt management strategy – save costs
- Land management strategy/panel - investment and disposal - save costs and revenue

Recreation/Arts Culture and Community Initiatives:

- Cost Recovery – cost centre analysis – save cost
- Clear subsidy parameters – public to private – increase revenue
- Special event levy – increase revenue
- A/C Venue – strategic
- New Facility – ongoing operational model and replacement – strategic and save future costs
- Adequate Reserve Fund

Corporate Administration:

- Vehicle Replacement – validation and life extension – save costs
- Filming Permit – cost recovery – increase revenue

Other:

- Task Force/Think Tank
- Use of cooperative student efforts
- Council request – volume management
- Use of Donation option
- Provincial subsidy re: offloading/downloading
- Township Service Mandate re: Provincial requests
- Pending Capital Projects – review – save costs
- Staff Capacity for grant requests – increase revenue

STRATEGIC PRIORITIES:

Now:

1. ASE District: Recommendation
2. Horne Pit Housing: Options
3. Art/Amenity Installation and Public Art Reserve
4. Budget Framework: debt, COVID service targets
5. Community Benefit CAC (Gloucester): ALR Removal Land Lifts: Report
6. Equity/Inclusion Framework: Research

Next:

- Township Road Network
- TOL Property: Strategy

Later:

- Future of Farming: Task Force Report
- Willoughby Roads: Priority Projects/Financing Options
- Community Building
- RCMP Detachment
- Childcare: Direction
- Social Sustainability Strategy: Direction

MEETING RECESSED

The meeting recessed at 12:41pm.

MEETING RECONVENED

The meeting reconvened at 1:15pm.

BUDGET 2022 GUIDANCE:**Start and Completion Timeline approval by Council:**

- Earlier Council input – guidance and priorities – July 2021
- Earlier capital approval for favourable tenders – partial – January 2022
- Earlier projections – surplus, DCC, growth – December 2021
- Draft budget – December 2021
- Public Awareness and Engagement – January - Electronic Tool:
Limited Choices - Be creative, valid and taxpayer survey
- Budget approval – January 30th

Model:

- Executive Summary – context and key highlights – Blank Pilot template - September
- Department-based with Areas of Interest – Identify via July Service Review
- Long term financial plan – Annual review of 5-year plan and projections
- Scenario Format (construction vs. reduction) – MPI% - 1. Base 2. plus priorities 3. Discretionary

Services:

- Defined service adjustments – List from workshop
- Township Service Review – efficiency, streamlining, baseline – Terms of Reference – external body
- Cyclical Department Reviews – Regular schedule – key questions do/do not do, if so how, and cost recover

Revenues:

- Alternate Revenue – Explore via Service Review
- Previous year surplus – Explore Split Formula: criteria for Council project discretion
- Debt Management – Develop a defined strategy
- Use of reserves – Non-statutory access – consolidation/policy
- User Pay – cost recovery review and rationale – Public to private good policy
- Use of levies (parcel tax)? – CPC discussion – Rationale? Required to guide feasibility
- Grants in aid – still required? – Policy exists – Service Review
- Differentiated mill rate re: density development – Advocacy Rationale required to guide feasibility
- Commercial/industrial/institutional/residential ratio – access the situation – fairness principle
- Carry forwards – continued relevance - review status

Expenditures:

- Equipment – end of life – preventive maintenance program in place
- Growth Rate Target – control impact on operating and capital expenditures & revenues, growth cap and rate, service demand – current situation and impact and future projection analysis

MEETING RECESSED

The meeting recessed at 3:06pm.

MEETING RECONVENED

The meeting reconvened at 3:15pm.

NEXT STEPS:

- Framework - September
- Timeline – September

Councillor Long left the meeting at 3:58pm.

C. OTHER BUSINESS

D. TERMINATE

Moved by Councillor Davis,
Seconded by Councillor Richter,
That the meeting terminate at 4:08pm.
CARRIED

CERTIFIED CORRECT:

Mayor

Township Clerk