

Township of
Langley



Est. 1873

Submit by Email

Delegation Request To Appear Before Township Council

I/we would like to appear as a delegation at the Council meeting on

October 3, 2016

(Council meeting date requested)

at the ►

☒ 4:00pm Regular Afternoon Meeting

☐ 7:00pm Regular Evening Meeting

Name of delegate or organization wishing to appear

Dianne Parkinson/Our Country Daycare Inc.

(Please print; printed or typed name is considered your signature)

1 Topic

The topic of discussion is (be specific, provide details, and attach additional information, if required)

Our Country Daycare Inc. has a facility in place and submitted the required documents for a building permit prior the by-law change that removed group childcare as a land use in the RU-1 zone. We find ourselves caught in a by-law change. See attachment.

2 Purpose

Purpose of presentation

☐ Information only ☒ Request letter of support ☐ Request funds ☐ Other

Desired resolution

Council's support for our ALC application and for group childcare as a land use

Activities to date relative to the matter

See attached

3 Contact Information

Contact person (if different than above)

Office use only

☐ Approved ☐ Declined ☐ Other

Applicant informed

4 Appearing Before Council as a Delegation

1. Persons or organizations wishing to appear before Council as a delegation must submit a written request.
2. All requests must be received in the Legislative Services Department prior to **noon on the Wednesday** of the week preceding the Council meeting.
3. You may forward your request using any of the following methods:
 - email: legservicesinfo@tol.ca
 - fax: 604.533.6054
 - mail or hand deliver: Legislative Services Department, 20338 - 65 Avenue, Langley, BC V2Y 3J1
4. All delegations must be approved by Council prior to being heard.
5. Council will consider your delegation request at its 3:00pm Regular Afternoon Meeting; you will be notified accordingly of Council's decision.
6. If you are providing an electronic presentation, you must provide the Legislative Services Department with the file on a CD, DVD, or a flash drive/memory stick **prior to noon on the Friday of the week preceding the Council meeting**.
7. Include all pertinent background and related documents with your delegation request form so all necessary details may be considered.
8. Report to the Recording Secretary's desk in the Fraser River Presentation Theatre upon arrival. If you have handouts, provide the Deputy Township Clerk with 16 copies. Note: distributed documents become part of the public record and cannot be returned.
9. A maximum of **five (5) minutes** is given per delegation to make their presentation restricted to the topic noted on the Delegation Request.
10. A maximum of **five (5) delegations** may be permitted at the beginning of the meeting. Council may approve additional delegations, which may be included at the end of the meeting under Other Business.
11. Staff is not in a position to waive Council guidelines. However, the guidelines may be waived by Council.

Note: The Delegation Request form and related documents becomes part of the public record and will be released / published in the agenda and minutes that are available to the public in a variety of methods.

The Township only collects personal information when there is clear authority to do so or when collecting the information is related directly to and is necessary for an operating program.

Meeting Location:

Fraser River Presentation Theatre
Township of Langley Civic Facility
4th Floor, 20338 - 65 Avenue, Langley, BC V2Y 3J1

Deputy Township Clerk

Legislative Services Department
604.533.6032

Information read

Initials

Any personal information collected on this form will be managed in accordance with the *Freedom of Information and Protection of Privacy Act*.
Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to:
Freedom of Information and Protection of Privacy Coordinator, Township of Langley, 20338 - 65 Avenue, Langley, BC V2Y 3J1 604.533.6004

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