



SENIORS ADVISORY COMMITTEE

Wednesday, September 15, 2021 at 8:30pm
Via Zoom

MINUTES

Present:

E. Brett, Community Co-Chair
Councillor P. Arnason, Council Co-Chair
Councillor S. Ferguson, Council Co-Chair

C. Eaton, L. Gates, L. George, M. Gill, S. Hedao, and G. Wong

Staff:

A. Penner, Community and Policy Planner
C. Quin, Recording Secretary
P. Ward, Strategic/Social Planner

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Seniors Advisory Committee – September 15, 2021

Moved by S. Hedao,
Seconded by L. George,
That the Seniors Advisory Committee approve the agenda and receive the agenda items of the September 15, 2021 meeting.
CARRIED

B. ADOPTION OF MINUTES

1. Seniors Advisory Committee Minutes – June 16, 2021 Dementia-friendly Task Force Notes – June 16, 2021

Moved by L. Gates,
Seconded by C. Eaton,
That the Seniors Advisory Committee adopt the Minutes of the June 16, 2021 Seniors Advisory Committee meeting and receive the Notes of the June 16, 2021 Dementia-friendly Task Force meeting (Attachment A).
CARRIED

C. DELEGATIONS AND PRESENTATIONS

D. REPORTS

1. Co-Chair Reports

Councillor Arnason reported that October 1, 2021 is National Seniors Day and the theme this year is “Digital Equity for All Ages.”

Councillor Ferguson reported attending the Langley Good Times Cruise-In and that the event was well attended. Councillor Ferguson expressed appreciation for the Committee’s work on the Age- and Dementia-friendly Action Plan through the Dementia-friendly Task Force.

E. CORRESPONDENCE

F. WORK PROGRAM

1. Housing Action Plan Update

P. Ward provided a presentation on the Housing Action Plan update. The following background information was provided:

- February 2013: Council approved the current Housing Action Plan
- November 2020: Council received the 2020 Housing Needs Report and directed staff to update the Housing Action Plan
- June 2021: Council received the Emerging Directions Report for the Housing Action Plan update and authorized staff to proceed with the next steps for the project

P. Ward provided an overview of the following items from the Emerging Directions Report:

- Purpose of the Housing Action Plan
- Process for updating the Housing Action Plan
- Challenges and opportunities
- Roles and responsibilities
- Draft goals, priorities, and actions

Discussions ensued on the emerging directions for the Housing Action Plan update, particularly as they relate seniors. P. Ward noted that Committee members may provide additional feedback through an online feedback form/survey (tol.ca/housingaction), available until October 1, 2021.

G. COUNCIL REFERRALS

H. **OTHER BUSINESS AND ITEMS FOR INFORMATION**

I. **NEXT MEETING**

Date: October 20, 2021
Location: TBD
Time: 7:00pm

J. **TERMINATE**

Moved by G. Wong,
Seconded by C. Eaton,
That the meeting terminate at 9:00pm.
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

**TOWNSHIP OF LANGLEY
AGE- AND DEMENTIA-FRIENDLY ACTION PLAN**

DEMENTIA-FRIENDLY TASK FORCE MEETING #6

Wednesday, June 16, 2021 from 7:00pm to 8:30pm via Zoom

In Attendance:

Cllr. P. Arnason, S. Aziz, E. Brett, K. Brown, C. Eaton, Cllr. S. Ferguson, L. George, M. Gill, S. Hedao, C. Munnalall, T. Murphy, R. Oren, and G. Wong

Facilitators:

M. Larson, Consultant; A. Penner, Community and Policy Planner; P. Ward, Strategic/Social Planner

Summary Notes:

1. Welcome

M. Larson and P. Ward welcomed everyone to the meeting.

2. Engagement results and emerging themes

M. Larson reviewed the project activities to date. The following information was provided:

Project activities timeline:

- September to December 2020 - Research
- January to February 2021 - Plan, promote, forum
- March to June 2021 - Survey, focus groups (community stakeholders, municipal staff), interviews
- June to August 2021 - Synthesize engagement findings, draft plan
- September 2021 - Action Plan

Engagement activities included:

- Dementia friends forum
- Survey
- Community focus groups
- Stakeholder focus groups and interviews
- Task Force engagement
- Staff focus groups

Results/emerging themes from the engagement activities:

Strengths in the Township:

- Enjoyable parks and trails
- Accessible buildings
- Feeling safe
- Social connection with friends and family
- Community centres and libraries
- Recreation and fitness programs
- Feeling welcomed and respected
- Access to health and social services

Opportunities:

- Build on existing work
- Strengthen networks
- Develop training
- Explore intergenerational, multi-cultural approaches

Challenges:

- Communication
- Equity: rural and urban areas
- Ground-level and system solutions
- Build bridges across silos
- Address impact of growth and change
- Address resource capacity

Opportunities and challenges to engage older residents, people living with dementia, and caregivers, early and throughout community planning and processes.

Discussion ensued and the following comments were provided:

- Network needs to be bigger than just the municipality.
- Use an age-friendly lens to provide information on trails including the intensity of the trail, length of the trail, accessibility etc.
- Block parties and creating a sense of neighbourhood and belonging are an interesting idea. Who would fund activities like these? Community groups?
- A roving food truck event – in a different community each weekend. TOL to create a concept that the neighbourhoods can embrace and then community groups bring them to fruition.

- Most of the strengths identified were socially based – very important to people.
- A small town in Germany with a population of 75,000 has a “Department of Future Aging” with two staff.
- Becoming age and dementia-friendly is a benefit to the Township.
- Conversation circles - provide community space for these.
- Transportation is always an issue.
- Financial well-being needs to be included in discussions; elder abuse is prevalent. Community Response Network needs to be part of this conversation and play a roll.
- Drop in programs make it easier for some to connect – no need to sign up. Flexibility can be important for seniors or those with illness.
- It is very hard to predict what a person’s needs will be with dementia.

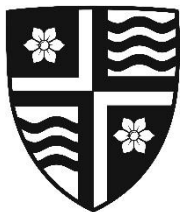
3. Next steps

Action Plan draft and feedback.

Next Meeting

September 15, 2021

Township of
Langley



Est. 1873

COUNCIL PROCESS COMMITTEE

Monday, September 20, 2021 at 11:00am
Fraser River Presentation Theatre
4th Floor, 20338 – 65 Avenue, Langley, BC

MINUTES

Clerk's Note: The meeting was conducted with Council members and staff attending in person and electronically as per Ministerial Order 192/2020.

CHAIR: Councillor M. Kunst

PRESENT:

Mayor J. Froese and Councillors P. Arnason, D. Davis, S. Ferguson, B. Long, B. Whitmarsh, and E. Woodward

M. Bakken, R. Seifi, and J. Winslade

W. Bauer, S. Little, and K. Stepto

A. ADOPTION AND RECEIPT OF AGENDA ITEMS

1. Council Process Committee Agenda – September 20, 2021

Moved by Councillor Arnason,
Seconded by Councillor Whitmarsh,
That the Council Process Committee approve the agenda and receive the agenda items of the September 20, 2021 meeting.
CARRIED

B. ITEMS FOR DISCUSSION

1. Council Procedure Bylaw

Staff provided a memorandum from the Corporate Administration Division regarding proposed amendments to Council Procedure Bylaw 2016 No. 5199 relating to electronic meetings. The amendments will allow for further expansion of electronic meetings and are compliant with the current Community Charter. The amended bylaw will begin discussions on a further amendment to the Council Procedure Bylaw that would allow Council members to continue to attend meetings electronically in three circumstances:

- Attendance at a Township business activity;
- A Federal, Provincial or Local State of Emergency; or
- Illness, injury, or other health concern.

B. ITEMS FOR DISCUSSION

Should Council grant first, second, and third reading at the September 20, 2021 Regular Meeting, fourth reading would need to take place prior to the next Regular Meeting on October 4 in order for Councillors to attend remotely.

Discussion ensued and the following comments/questions were provided:

- Should there be a limit as to how many meetings Councillors can attend remotely?
- Can we add the word "Serious" to health concern?
- Can the public attend virtually with this amendment? Allowing for the public to attend virtually will be discussed when an amendment to the Council Procedure Bylaw is considered at the next meeting.
- Should Councillors provide a doctor's note when they are absent due to illness?
- A more robust policy is needed regarding attending virtually.
- Can the ventilation be improved in Council chambers?

COUNCIL

Moved by Mayor Froese,

Seconded by Councillor Ferguson,

That the Council Process Committee recommends that the Amending Bylaw for Council Procedure Bylaw 2016 No. 5199, relating to electronic meetings, be added to the September 20, 2021 Regular agenda under Other Business for first, second and third reading; and

That Council direct staff to convene a Special Meeting on October 4, 2021 at 11:30am for consideration of fourth reading.

CARRIED

C. OTHER BUSINESS**D. TERMINATE**

Moved by Councillor Whitmarsh,

Seconded by Mayor Froese

That the meeting terminate at 11:41pm.

CARRIED

CERTIFIED CORRECT:

Mayor

Township Clerk



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TREE PROTECTION ADVISORY COMMITTEE

September 21, 2021 at 7:00pm
via Zoom

MINUTES

Present:

A. Stewart , Community Co-Chair
B. Whitmarsh, Council Co-Chair
P. Arnason, Council Co-Chair (Alternate)
E. Woodward, Councillor

C. Bishop, J. Evanochko, C. Grey, A. Neufeld, H. Sakurai, and J. Turner

Guest:

A. Needoba, Diamond Head Consulting

Staff:

T. Buckner, Manager, Parks Operations
J. Chu, Manager, Community and Policy Planning
E. Fong, Superintendent, Trees, Trails, Horticulture, and Natural Areas
A. Jensen, Planner, Community and Policy Planning
K. Stepto, Recording Secretary

Election

C. Grey nominated A. Stewart to be the new Community Co-Chair.
A. Neufeld seconded the nomination.
A. Stewart was elected as Community Co-Chair, by acclamation, and assumed the position for the remainder of the meeting.

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Tree Protection Advisory Committee – September 21, 2021

Moved by C. Grey,
Seconded by A. Neufeld,
That the Tree Protection Advisory Committee approve the agenda and receive the agenda items of the September 21, 2021 meeting.

CARRIED

B. ADOPTION OF MINUTES

1. Tree Protection Advisory Committee – June 8, 2021

Moved by A. Neufeld,
Seconded by C. Grey,
That the Tree Protection Advisory Committee adopt the minutes of the June 8, 2021 meeting.
CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Draft Community Forest Management Strategy

Staff provided an overview of the Strategy timeline:

- Stage 1: Background Research/Inventory (2019 - 2020, complete)
- Stage 2: Draft Vision Statement, Principles, Goals and Targets, including Open House on May 6, online survey and mapping (Feb - May 2021, complete)
- Stage 3: 80% Draft Strategy Framework (June - September 2021, in progress)
- Stage 4: Final Draft Strategy (October – December 2021)
 - October: hold TPAC meeting to discussion comments from committee members
 - November: hold Open House (tentatively in lieu of TPAC meeting)
 - December: hold TPAC meeting to discussion comments from committee members, if required
 - December 2021 or January 2022: present Strategy to Council

A. Needoba, Diamond Head Consulting, provided a presentation regarding the work completed to date on the draft Community Forest Management Strategy. Public engagement included an Open House and online surveys. Based on feedback from the Open House and results of the online surveys, the following information was presented:

Highlights of Engagement Summary:

- There were 506 responses to the survey.
- A total of 185 submissions by respondents to identify locations where people value the community forest and areas where improvements were needed.

Preference for street character:

- Majority of respondents (49%) would like mixed spacing, species, and large trees;
- 27% would like regularly spaced large trees;
- 13% would like mixed spacing, species, and medium trees.

Community forest benefits that were important to respondents::

- Ecological benefits – 83%;
- Environmental benefits – 78%;
- Climate change adaption and mitigation benefits – 71%;
- Biodiversity and Stewardship benefits – 43%;

C. DELEGATIONS AND PRESENTATIONS

- Green Infrastructure benefits – 33%;
- Natural heritage benefits – 25%.

Support for actions:

- 83% of respondents want to see canopy cover increase.

Satisfaction with current levels of service:

- Respondents felt least satisfied with tree protection and planting.

Sources of information for main considerations:

1. Metro Vancouver Nature & Ecosystems Discussion Paper – increase urban tree canopy to 40%;
2. Metro Van Regional Tree Canopy Cover and Impervious Surfaces report;
3. Tree Equity Score;
4. 3-30-300 rule – 3 trees visible from every home, 30% canopy cover.

Prioritizing Efforts to Increase Canopy

- Step 1: Identify to Canopy Coverage Target based on the information sources above;
- Step 2: Calculate the gap between existing canopy and the canopy goal;
- Step 3: Calculate the priority index indicators.

D. REPORTS

E. CORRESPONDENCE

F. WORK PROGRAM

1. Draft Community Forest Management Strategy

Discussion ensued regarding the 80% draft Strategy presented. The consultant and staff responded to questions from committee members.

Committee members were requested to submit their comments directly to the consultant on the draft Strategy by October 9.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

I. **NEXT MEETING**

Date: October 19
Location: via Zoom
Time: 7:00 pm

J. **TERMINATE**

Moved by C. Grey,
Seconded by J. Evanochko,
That the meeting terminate at 8:57pm.
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair



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AGRICULTURAL ADVISORY AND ECONOMIC ENHANCEMENT COMMITTEE

Wednesday, September 22, 2021 at 7:00pm
Via Zoom

MINUTES

Present:

J. Caldarella, Community Co-Chair
Councillor B. Whitmarsh, Council Co-Chair

C. Allison, C. Clark, I. Han, B. Sharp, and A. Smith

Guests:

G. Bartle, Land Use Planner, Ministry of Agriculture, Food and Fisheries
G. Last, Executive Director, Food Safety Inspection Branch, Ministry of Agriculture, Food and Fisheries
C. Keyes, Regional Agrologist, Ministry of Agriculture, Food and Fisheries

Staff:

V. Gafka, Senior Manager, Economic Investment and Development
M. Gunn, Planner, Community and Policy Planning
K. Stepto, Recording Secretary

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Agricultural Advisory and Economic Enhancement Committee - September 22, 2021

Moved by A. Smith,
Seconded by C. Allison,
That the Agricultural Advisory and Economic Enhancement Committee approve
the agenda and receive the agenda items of the September 22, 2021 meeting,
as amended.

CARRIED

B. ADOPTION OF MINUTES

1. Agricultural Advisory and Economic Enhancement Committee - June 23, 2021

Moved by I. Han,
Seconded by A. Smith,
That the Agricultural Advisory and Economic Enhancement Committee adopt the
Minutes of the June 23, 2021 meeting, as amended.

CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Langley Learning Farm Video

V. Gafka reported that the Township of Langley submitted an application to the New York based global organization, Intelligent Community Forum (ICF), in 2020 to illustrate strategies and initiatives underway across the community. The Township has advanced from the Top 21 to the Top 7 Intelligent Communities. In September 2021, the Township hosted ICF for a two-day virtual site visit to validate application content, and to be considered for “top spot” as Intelligent Community of 2021. To illustrate some of the work described in the community application, a series of short videos was developed and included a walking tour of the Langley Learning Farm. The video was shown for the committee to watch.

A. Smith reported that 26 grade 11 students have registered for Environmental Science, and that a grade 12 program will be offered in the spring. There is a full roster of volunteers coming to the Farm from Langley Secondary School.

2. Meat Licensing System

G. Last, Executive Director, Food Safety Inspection Branch, Ministry of Agriculture, Food and Fisheries provided a presentation on the new Meat Licensing System. The following information was provided:

The new regulations will come into affect on October 1, 2021. The changes will make it easier for BC producers to bring locally raised meat to local markets.

Farmgate Licence:

- New and small-scale producers sell products locally and fill demand for local meat products in rural communities.
- Ability to slaughter up to 10,000lbs/year live weight of own animals, no custom.

Farmgate Plus Licence:

- Replaces Class D and E licences, and all existing licence holders will be automatically converted.
- Ability to slaughter up to 25,000lbs/year live weight.
- Direct to consumer, retail, and restaurant sales anywhere in BC.

Abattoir Licence:

- Replaces current Class A and B licences
- All existing licensed facilities automatically covert to new licence.
- Synchronized with existing business and licence procedures, and will continue to offer fully inspected meat production with no restrictions on volume or sales within BC.

SlaughterRight Course:

- Update to the SlaughterSafe course.
- Self-paced coursework as part of the licence application process.
- Must be completed by all new and renewed Farmgate and Farmgate Plus licences.

C. DELEGATIONS AND PRESENTATIONS

Premises ID:

- Required for all Farmgate and Farmgate Plus labelling.
- Mandatory Premises ID supports better preparation and emergency response for livestock producers and communities.

Labelling

- After October 1, 2021 producers can continue to use existing package labels with farm name and address, description of contents, and net weight or volume.
- New Farmgate and Farmgate Plus packages must be labelled with farm's Premises ID.
- Farmgate and Farmgate Plus labels must include "Not Government Inspected".

3. **Residential Flexibility**

G. Bartle, Land Use Planner, Ministry of Agriculture, Food and Fisheries provided a presentation on the new Residential Flexibility Rules in the ALR. The following information was provided:

Provincial Order-In Council (OIC) No. 438:

- On July 12, 2021 Order-In Council No. 438 regarding the provincial Agricultural Land Commission (ALC) Act was approved and ordered.
- This OIC brings about amendments to the ALC Act's Agricultural Land Reserve Use Regulation.
- These amendments change the rules to allow an additional residence on a parcel in the ALR – in addition to the primary residence and without ALC approval – but with conditions.
- These changes come into affect on December 31, 2021.

Conditions:

- The size of a small secondary residence will depend on the size of the land parcel and the existing home.
- On most parcels 40 hectares or smaller, if the existing residence is 500 square meters (approximately 5,400 square feet) or less, a second residence of 90 square metres (approximately 970 square feet) or less can be built – without ALC approval.
- On most parcels 40 hectares or smaller, if the existing residence is 500 square meters, then a small secondary residence for non-farm use would not be permitted. However, farmers can still apply to the ALC for an additional residence for farm use.
- On most parcels larger than 40 hectares, a second residence of 186 square meters (approximately 2,000 square feet) or less is permitted, no matter the size of the first resident.
- After December 31, 2021, the new rules do not limit who can reside in the additional residence.
- Filing a notice of intent for soil/fill use to the ALC for the additional residence continues to be a requirement.

D. REPORTS

E. CORRESPONDENCE

F. WORK PROGRAM

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. **Business Plan Guidebook for Shared-Use Food & Beverage Processing Facilities in BC**

[8226 Food Business Guide \(gov.bc.ca\)](http://gov.bc.ca/8226/FoodBusinessGuide)

Provided for information.

I. NEXT MEETING

Date: October 27, 2021

Location: via Zoom

Time: 7:00pm

J. TERMINATE

Moved by C. Allison,
Seconded by B. Sharp,
That the meeting terminate at 8:31pm.
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair