



SPECIAL MEETING FOR BUDGET PURPOSES

Monday, January 20, 2020 at 1:30 PM
 Fraser River Presentation Theatre
 4th Floor, 20338 – 65 Avenue, Langley, BC

MINUTES

PRESENT: Acting Mayor M. Kunst

Councillors P. Arnason, D. Davis, S. Ferguson, B. Long, K. Richter,
 B. Whitmarsh, and E. Woodward

M. Bakken, C. Blair, S. Gamble, S. Harvey-Renner, M. Power,
 S. Scheepmaker, R. Seifi, K. Sinclair, P. Tulumello, and J. Winslade

W. Bauer, K. Mahil, S. Nam, and K. Stepto

A. ADOPTION AND RECEIPT OF AGENDA ITEMS

A.1 Special Council Meeting for Budget Purposes Agenda - January 20, 2020

Moved by Councillor Long,
 Seconded by Councillor Ferguson,
 That Council adopt the agenda and receive the agenda items of the
 Special Council Meeting for Budget Purposes held January 20, 2020.
 CARRIED

B. PRESENTATIONS

B.1 2020 Draft Operating Budget Presentation

MOTION

Moved by Councillor Ferguson
 Seconded by Councillor Arnason
 That Council receive the presentation by staff regarding the 2020 Draft
 Operating Budget.
 CARRIED

K. Sinclair provided an overview of the Draft 2019 Operating Budget. The
 following information was discussed regarding User Pay Utilities and
 Universal Services:

User Pay Utilities Budget (water, sanitary sewer, and solid waste)

Revenue and Cost Drivers include:

- User Fee revenue from growth;
- Other user fees and charges;
- Salary and wage contracts;
- Special contracts;
- Regional District;
- Maintenance contract;
- Equipment and vehicle;
- Asset management; and
- Program.

2020 budget issues and challenges:

- Regional costs (GVS & DD, GVWD, Metro Tipping Fees)
- Salary and wage contract settlements;
- Operating impact of Township capital and Community Development;
- Commitment to infrastructure; and
- Commitment to maintain established service levels.

Commitment to infrastructure from operating funds for water, sewer, solid waste etc. includes:

- Contribution to capital;
- Transfer to reserves and surplus;
- Debt servicing; and
- Asset maintenance.

As the Township continues to grow, additional resources are required to maintain existing service levels. For water and sewer, the increases are required in the areas of Outside Water Utility Operations Maintenance, Engineering, Construction and Inside Technical, and Sewer Source Control Program.

The non-discretionary and discretionary budget requests were presented.

Preliminary Utility User Fee Increases as presented for the User Pay Utilities base budgets are:

- Water – 5.01%;
- Sewer – 1.50%; and
- Solid waste – 0%

MOTION

Moved by Councillor Richter,

Seconded by Councillor Davis,

That Council receive and refer the 2020 Utility User Pay Operating Budget

to a future special budget meeting of Council for purposes of further consideration, discussion and approval.

CARRIED

MEETING RECESSED

The meeting recessed at 3:14pm.

MEETING RECONVENED

The meeting reconvened at 3:27pm.

Universal Services Budget (parks, transportation, stormwater, protective services, recreation & culture, facilities and general government)

The following items were referred from Council to the 2020 budget process:

- Alternative Property Tax Penalty System
- Climate Emergency

Revenue and Cost Drivers include:

- Property Tax Revenue from growth;
- Other user fees and charges;
- Salary and wage contracts;
- Special contracts;
- Regional District;
- Maintenance contract;
- Equipment and vehicle;
- Asset management; and
- Program.

2020 budget issues and challenges include:

- Regional Costs (RCMP and FVRL);
- Salary and Wage Contract settlements;
- Operating impact of Township Capital and Community Development;
- Commitment to Infrastructure and Asset Management; and
 - o Continued diligence in providing funding levels that support asset maintenance, now and into the future
 - o Contribution to Capital
 - o Transfer to capital reserves
 - o Contribution to paving
- Commitment to maintain established service levels.

Commitment to infrastructure and asset management from operating funds for parks, transportation, stormwater, and general fund includes:

- Contribution to Capital;
- Transfers to Reserves and Surplus

- Debt Servicing; and
- Asset Maintenance.

In the past, reliance on the more generic expenditure categories, identified as Major Cost Drivers, worked. More recently, as the Township expands in size and complexity, staff have begun the process of categorizing costs by “program” in order to effectively assign work, keep up with the existing service levels, and meet community needs. Examples of such programs are homeless camp cleanups, grounds and passive area maintenance, painting, facility condition assessment, etc.

The non-discretionary and discretionary budget requests were presented.

The property tax increase calculated for the base budget was presented as 4.12%.

The above 4.12% excludes Programs, Increases in Contribution to Capital, Increase in Asset Maintenance Contribution to Paving and Capital Infrastructure Renewal and Replacement Reserve, increase in RCMP Members, Senior Bylaw Enforcement Officer and other Discretionary Items.

MOTION

Moved by Councillor Whitmarsh,

Seconded by Councillor Davis,

That Council receive and refer the 2020 Universal Services Operating Budget to a future special budget meeting of Council for purposes of further consideration, discussion, and approval.

AMENDMENT

Moved by Councillor Richter,

Seconded by Councillor Woodward,

That staff work to have a tax increase of not more than 3%.

DEFEATED

Councillors Arnason, Davis, Ferguson, Kunst, Long, Whitmarsh, and Woodward opposed

AMENDMENT

Moved by Councillor Richter,

Seconded by Councillor Arnason,

That the budget be amended to bring back a reduced tax rate, for further discussion.

DEFEATED

Councillors Ferguson, Kunst, Long, Whitmarsh, and Woodward opposed

MAIN MOTION

The question was called on the Main Motion, and it was
CARRIED

Councillor Richter opposed

C. OTHER BUSINESS

D. TERMINATE

Moved by Councillor Davis,
Seconded by Councillor Long,
That the meeting terminate at 5:23pm.
CARRIED

CERTIFIED CORRECT:

Acting Mayor

Deputy Township Clerk