



REPORT TO MAYOR AND COUNCIL

PRESENTED:	MARCH 27, 2017 - REGULAR AFTERNOON MEETING	REPORT:	17-29
FROM:	RECREATION, CULTURE, AND PARKS DIVISION	FILE:	1850-20
SUBJECT:	2017 CAPITAL IMPROVEMENT AND COMMUNITY GRANTS		

RECOMMENDATIONS:

That Council approve payment of **\$66,975** under the 2017 Capital Improvements Grants category and that those funds be distributed to those organizations identified in Table A;

That Council approve payment of **\$66,370** under the 2017 Community Grants – General category and that those funds be distributed to those organizations and projects identified in Table B;

That Council approve payment of **\$16,500** under the 2017 Community Grants – General category to fund seven applications identified in Table B1 on condition that those organizations undertake steps to meet criteria by April 14, 2017;

That Council approve payment of **\$20,000** under the 2017 Major Festivals Grants category and that those funds be distributed to those organizations as identified in Table C;

That Council approve payment of 2017 Community Grants - Banners for a total of **\$13,500** according to Table D;

That Council approve payment of **\$35,000** towards the Township's "Nothing Without Effort" Community Matching Grant program and delegate to staff the evaluation and approval of up to seven (7) 2017 proposals (one per community) as per Table E;

That Council approve payment of **\$17,000** from 2017's funding allocations for graduating high school students to be distributed under the 2018 Community Grants - Scholarships – Public Schools category as identified in Table F;

That Council approve payment of **\$4,000** from 2017's funding allocations for graduating independent high school students to be distributed under the 2018 Community Grants – Scholarships – Independent Schools category as identified in Table F1;

That Council approve payment of **\$2,000** representing \$250 to each of eight (8) Langley secondary school applications from 2017's funding allocations in support of the 2018 Dry Grads category as identified in Table F2;

That Council approve an amendment to the established funding criteria for Community Grants to state: Applications for funding of grants must substantively meet four of five project eligibility requirements including:

1. Demonstrating benefit to the Township of Langley;
2. Involve Township of Langley residents;
3. Be held in the Township of Langley;

2017 Capital Improvement and Community Grants

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4. Promote the identity of the Township of Langley;
5. Enhance the quality of life for Township of Langley residents; and further

That Council direct staff to notify all 2017 grant applicants who are without Non-Profit or Charitable status that their applications for grant funding will not be reviewed or considered in 2018 if they have not registered as Non-Profit Organizations by December 31, 2017; and

That the balance of the 2017 unspent grant funds be allocated to community wide events and initiatives such as Canada 150 Celebrations, Canada Day and other high profile destination tourism enhancing projects and events.

EXECUTIVE SUMMARY:

According to Policies 06-021 and 06-022, non-profit organizations that operate in the Township may request by February 28 of each year, a grant for the organization of community events/projects or for capital projects specific bona fide community halls. In addition, the Township has a Banner Program outlined in Policy 06-019 for the support of Community associations who partner with the Township to produce and install street banners.

There are seven (7) grant categories considered in this report:

1. 2017 Capital Improvement Grants
2. 2017 Community Grants – General
3. 2017 Community Grants - Major Festivals
4. 2017 Community Grants - Banners
5. 2017 *"Nothing Without Effort"* Community Matching Grants
6. 2018 Community Grants – Scholarships
7. 2018 Community Grants - Dry Grad Grants

This year's annual grant requests were received by the deadline of February 28, 2017 and processed according to specific criteria established by Council policy. This report includes staff's recommendations for allocating total available funds for 2017 Capital Improvements Grants, 2017 Community Grants and for 2018 Scholarships and Dry Grad Grants. To ensure accountability and a fair review process staff undertook an evaluation of each application received against eight established general criteria and one or two additional category specific criteria.

2017 Capital Improvement Grants

Under the 2017 Capital Improvement Grants program, ten (10) applications are **recommended for approval** with a total value of **\$66,975**. These applications all met funding criteria and are summarized in Table A. This amount is under the established 2017 Budget Envelope of \$70,000 in this category.

2017 Community Grants – General

Under the 2017 Community Grants - General program for community events / projects, staff reviewed 42 applications and **are recommending approval** of twenty-eight (28) applications that meet all criteria for funding for a total of \$66,370. (Table B)

Staff are further recommending the conditional approval of an additional seven (7) applications with the caveat that the applicants take steps to meeting criteria by April 14, 2017. Those seven organizations have a single item or issue requiring adjustments or additional material. (Table B1)

Specific to two (2) of the seven applicants referred to in table B1, **staff are also recommending** that Council amend one project eligibility criteria which will allow some flexibility for qualifying events that substantively demonstrate: significant benefit to the Township of Langley; the involvement of many of our residents; the promotion of the identity of the Township; and enhancement of the quality of life for our residents, but are not held in the Township of Langley.

Finally, seven (7) additional applications demonstrate that they do not and cannot meet the majority of program criteria and **are not recommended** for funding.

For ease of reference, staff have divided the Community Grants – General applications into three tables:

- Table B – 28 applications recommended for funding totaling \$66,370;
- Table B1 – 7 applications that meet the majority of criteria and are recommended for conditional approval, totaling \$16,500 in funding requests; and
- Table B2 – 7 applications that **are not recommended for funding**.

2017 Community Grants - Major Festivals

Under the 2017 Major Festivals Grants program, three (3) applications for funding **are recommended for approval** for a total value of **\$20,000**. These applications are summarized in Table C. This includes a \$10,000 grant to support Aldergrove Festival Days as a two-day festival, a \$5,000 grant to support the BC Farm Museum's 2016 Canada Day event in Fort Langley, and a \$5,000 grant to support the Fort Langley Business Improvement Association's Cranberry Festival.

2017 Community Grants - Banners

Within the Township's Community Grants - Banners budget, two applications were received and are **recommended for approval** with a total value of **\$13,500** as summarized in Table D for the installation of banners in Aldergrove, and Brookswood.

2017 "Nothing Without Effort" Community Matching Grants

The "Nothing Without Effort" Community Matching program sets aside \$5,000 for each of six communities in the Township and an additional \$5,000 for the Township's rural community as a seventh qualifying community. Staff are recommending that Council delegate to staff the evaluation and approval of up to seven 2017 proposals (one per community) for a total of **\$35,000** as per Table E.

2018 Community Grants – Scholarships

Under the 2018 Community Grants program for scholarships to public schools, one (1) application **is recommended for approval** with a total value of **\$17,000**. This request is summarized in Table F. All applications are administered by the Langley Scholarship Committee - Langley School District Foundation.

Also Under the 2018 Community Grants program for scholarships Council has established the provision to provide scholarship grants to independent Secondary Schools in Langley. Staff recommend that **\$4,000** in funding be allocated for up to six (6) independent schools, as summarized in Table F1.

2018 Community Grants - Dry Grad Grants

Table F2 summarizes the Grants for Dry Grad requests. Staff recommend that Council approve **\$2,000** in support of eight Township high schools.

2017 Capital Improvement and Community Grants

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The following chart summarizes the total funds that are available in 2017.

2017 COMMUNITY GRANTS	Table	2017	2017	Net
		Budget Envelope	Recommended For Funding	Surplus
Capital Improvement Grants - Meet Criteria	A	70,000	66,975	3,025
Community Grants – General - Meet Criteria	B	137,125	66,370	70,755
Community Grants - General – Recommended for Conditional Approval	B1	-	16,500	-16,500
Community Grants - General – Not Recommended, representing \$16,000 in funding requests	B2	-	0	0
Major Festival Grants	C	35,000	20,000	15,000
Community Grants – Banners	D	17,500	13,500	4,000
"Nothing Without Effort" Community Matching Grants	E	35,000	35,000	0
Community Grants – Scholarships 2018	F	17,000	17,000	0
Community Grants – Scholarships – 2018 Independent Schools	F1	4,000	4,000	0
Dry Grads - 2018	F2	2,000	2,000	0
Total Annual Funding - Budget and Recommended		317,625	241,345	76,280

PURPOSE:

To provide Council with recommendations as per policy on grants distribution for capital improvements, community events/projects and scholarships, major festivals, dry grads, banner installations and the Township's "Nothing Without Effort" program.

BACKGROUND/HISTORY:

According to Policies 06-021 and 06-022, non-profit organizations that operate in the Township may request by February 28 of each year, a grant for the organization of community events/projects or for capital projects on community halls. In addition, the Township has a Banner Program that is outlined in Policy 06-019 for the support of community associations who partner with the Township to produce and install street banners.

On January 31, 2011, Council endorsed a number of changes to the Community Grants program and the Capital Improvement Grant program as a result of a Grants Review. Council directed staff to report back with recommendations for the award of the Township's 2012 Capital Improvement Grants and Community Grants based on the amended program application, criteria and information. Subsequently, Council policies were amended to reflect these changes.

In 2014, Council endorsed changes to the Community Grants – Scholarships program to include \$4,000 in funding for Independent Secondary Schools in Langley. Subsequently, Council policies were amended to reflect these changes, and an additional \$4,000 has been added to the annual budget envelope.

At the April 14, 2014 Regular Afternoon Meeting of Council, the following Council Priorities Committee recommended motion was approved:

That Council direct staff to amend Policies 02-020 and 02-021 to require all Township grant recipients to appropriately recognize the Township as per the referral motion of January 20, 2014 including:

Any society or non-profit agency needs to acknowledge the financial contribution of the Township of Langley on their promotional material and website, if applicable.

CARRIED

At the May 11, 2015 Regular Afternoon Meeting of Council, the following motion was approved:

Capital Improvement Grants, Community Grants, and Banner Program Review

Moved by Councillor Quaale,

Seconded by Councillor Sparrow,

Whereas the Township of Langley annually provides a Capital Improvement Program, Community Grant Program, and Banner Program to organizations that provide services to the citizens of Langley; and

Whereas all programs should be reviewed for requirements, conditions and effectiveness from time to time;

Therefore be it resolved that Council direct staff to review the Capital Improvement, Community Grant, and Banner programs and amend accordingly as follows:

- Policies 02-020 (Capital Improvement), 02-021 (Community Grants), and 06-019 (Banners) to require all Township grant applicants to submit a copy of their most recent AGM minutes (including a list of Executives) and a year-in-review report which includes an overview of how the Township funding was utilized in the previous year.
- The general criteria in Policy 02-021 (Community Grants) to state that "The majority of the membership of applicant organizations must be residents of the Township of Langley AND a majority of the individuals served by the project / initiative must be residents of the Township of Langley".

- The general criteria in Policy 02-021 (Community Grants) to state that “The amount of the grant may be pro-rated from the maximum amount to reflect the percentage of Township of Langley residents benefiting from the project / initiative”.
- Policy 02-020 (Capital Improvement) and 02-021 (Community Grants) to state that grant applications will be fully reviewed each year with respect to meeting the current grant criteria. No priority will be given to grant applicants based on an organization having received previous grant awards.

CARRIED

At the July 25, 2016 Regular Afternoon Meeting of Council, the following resolution was approved:

That Council direct staff to draft changes to the Public and Independent School Scholarship and Dry Grad Grants timing so that applications are made one year in advance of the year they will be distributed in;

2. That Council direct staff to amend Policy 06-021 to open the Capital Improvement Grant program to qualifying Community Museums that meet all other grant criteria;
3. That staff be directed to fast track the e-government platform so that the funds can be distributed in a more timely manner.
4. That Council direct staff to amend Policies 06-021 and 06-022 to provide improved clarity of applicant non-profit status and applicant member definitions respective of existing criteria and that specific wording be:

The applicant must be a registered non-profit group or organization serving the Township of Langley and must provide proof of non-profit status with their application; and

The Majority of members, volunteers or directors of an applicant organization must be residents of the Township of Langley, and the majority of the individuals served by the project/initiative must be residents of the Township of Langley;

5. That Council direct staff to amend Policy 06-022 to include an additional criteria ensuring projects and initiatives are accessible to the general public and benefit a minimum 250 Township residents and specific wording be:

Projects and initiatives must be accessible to the general public and must benefit a minimum 250 Township residents to qualify community organizations for funding pro-rated according to numbers served;

6. That Council allocate one-time funding of \$23,000 from the 2016 Community Grants Budget, which currently has a surplus of \$29,650, to provide funding for 2017 Scholarship and Dry Grad Grants;
7. That Council direct staff to refer to the 2017-2021 Financial Plan process inclusion of an ongoing annual provision of \$23,000 for Council consideration;
8. That Council direct staff to inform all current recipients and recent past applicants of the above changes to criteria; and further

That Council direct staff to expedite the annual review process of community grant applications, so that Council's consideration of grants can occur soon after final TOL budget approval is given each year.

DISCUSSION/ANALYSIS:

There are seven (7) grant categories considered in this report:

1. 2017 Capital Improvement Grants
2. 2017 Community Grants – General
3. 2017 Major Festivals Grants
4. 2017 Community Grants - Banners
5. 2017 “*Nothing Without Effort*” Community Matching Grants
6. 2018 Community Grants – Scholarships
7. 2018 Dry Grad Grants

Capital Improvement Grants

The Capital Improvement Grants are for improvements to community facilities and organizations serving the Township of Langley and its residents. Grants in this category are provided on a matching basis equal to 50 percent of actual costs, to a maximum of \$7,500 for each grant.

Criteria for the approval of a Capital Improvement Grant are:

Organizations operating bona fide community halls, defined as those halls which exist solely for the use of the residents within the community, may apply for a grant towards capital improvement of property owned and operated by the organization as a community hall. Grants in this category are provided on a matching basis equal to 50% of actual costs, to a maximum of \$7,500 for each grant.

For 2017, ten (10) new Capital Improvement Grant applications are recommended for approval with a total value of **\$66,975**. These applications are summarized in Table A.

Community Grants - General

The Community Grants - General are for funding of community events and special projects benefiting the community. Grants for community events, programs, scholarships and dry grads are provided on a 100% basis to a maximum of \$2,500 for each grant.

Criteria for the approval of a grant application for community events and/or programs are:

1. Proof of Non-Profit Status
The applicant must be a registered non-profit group organization serving the Township of Langley and must provide proof of non-profit status with their application.
2. Financial Disclosure
The application must demonstrate that all other avenues of income generation have been pursued. The requested funding must not provide for administrative salaries; preference will be given to groups whose applications show a great deal of volunteer effort.
3. Membership
The majority of the members, volunteers, or directors of an applicant organization must be residents of the Township of Langley, and the majority of the individuals served by the project/ initiative must be residents of the Township of Langley.

4. Community Served

Projects and initiatives must be accessible to the general public, and must benefit a minimum 250 residents to qualify community organizations for funding.

The amount of the grant may be pro-rated from the maximum amount to reflect the percentage of Township of Langley residents benefiting from the project/initiative.

5. Accountability

All Township grant applicants are required to submit a copy of their most recent AGM minutes, including a list of executives, and a year-in-review report which includes an overview of how Township funding was utilized in the previous year (if applicable).

6. Acknowledgement

All grant recipients are to acknowledge the financial contribution of the Township of Langley on their promotional material and website and must provide proof of such recognition with attached scans of printed materials and exact links to web pages on which the Township is recognized.

7. Project Eligibility

Applications for funding of grants must:

- Demonstrate benefit to the Township
- Involve local residents
- Be held in the Township of Langley
- Promote the identity of Langley
- Enhance the quality of life for Township residents

8. Sustainability Goals

Each grant application must directly contribute to the Township's Sustainability Goals.

Successful applications would likely contribute to several of these goals.

Under the Community Grants - General program for community events / projects, twenty-eight (28) applications are recommended for approval with a total value of **\$66,370**. These applications are summarized in Table B, and if approved by Council will generally assist these organizations to make positive contributions to the community by their hosting of events and by their undertaking of special projects.

Of these twenty-eight (28) requests for funding, staff **are recommending** that four (4) be provided prorated funding. They are the requests from the Rotary Club of Langley; Langley Meals on Wheels Services Society; the Valley Therapeutic Equestrian Society; and the Volunteer Cancer Drivers Society.

The Rotary Club request for \$2500 for the Sassy Awards is not aligned to any of the sponsorship categories that the club specified in their application. The defined categories are: Titled Sponsorship - \$7,000; Major Sponsor - \$5,000; Award Sponsor - \$1800; and Logo Sponsor - \$1000. Staff are recommending that Council only consider funding of \$1000 under the Logo Sponsor category as the Township already recognizes the Youth of our community through other initiatives. The Township has a Volunteer Awards program and recognizes an exemplary high school student with the Pete Swensson Award. Additionally the Township provides over fourteen (14) scholarships to graduating students from local high schools committing \$21,000 to the recognition of youth in the community. **Staff are therefore recommending** that Council fund the Logo Sponsor category providing the Rotary Club a \$1000 grant.

Regarding Langley Meals on Wheels Services Society, Valley Therapeutic Equestrian Society, and the Volunteer Cancer Drivers Society, their requests have been prorated based on the number of Township Residents served. These organizations provide valuable services to our community and although the numbers they serve do not meet the 250 residents threshold, merit Council's continued support.

Table B1 summarizes an additional seven (7) applications that do not fully meet all of the current grant criteria, and **are recommended** for conditional approval with a total value of **\$16,500** in funding requests. If Council chooses to provide conditional approval, staff will ensure all program criteria are met prior to funding being issued.

Two (2) of these applicants for funding are for projects/events that are ineligible as stated in section 7 of the Community Grants Criteria. The submission from the Lower Fraser Valley Aboriginal Society and the submission from the Langley Community Farmers Market both request funds for events being held in the City of Langley. As both these organizations and events demonstrate significant benefit to the Township, involve local residents, promote the identity of the Township of Langley and enhance the quality of life for Township residents **staff are recommending** that criteria for funding be amended to state:

Applications for funding of grants must substantively meet four of five project eligibility requirements including:

1. *Demonstrating benefit to the Township of Langley;*
2. *Involve Township of Langley residents;*
3. *Be held in the Township of Langley;*
4. *Promote the identity of the Township of Langley;*
5. *Enhance the quality of life for Township of Langley residents*

If passed, this amendment would qualify these two organizations and future organizations proposing events of significant benefit to the Township of Langley to receive funding under the Community Grants Program.

While four (4) of the remaining seven (7) organizations require one minor item to be addressed in their applications to meet all criteria, one (1) applicant has a major item that requires a decision of Council for consideration. The Brookwood Village Merchants (BVM) are not a non-profit society and therefore ineligible for a Community Grant. TOL Community Grant Criteria states:

The applicant must be a registered non-profit group organization serving the Township of Langley and must provide proof of non-profit status with their application.

As other community BIA's and Community Associations making application for Community Grants funding meet the stated criteria, and are accountable by virtue of their approved bylaws and governance structure, staff **are recommending that Council direct staff to inform** Brookwood Village Merchants and other future applicants to the Community Grants program that in order to qualify for funding in 2018, they must be registered societies by the end of 2017. **Staff are further recommending funding** this year's grant request from the BVM be approved as an exception to policy.

Finally, Table B2 summarizes the remaining seven (7) grant applications that do not meet all of the current grant criteria and do not demonstrate a significant benefit to the Township. Staff recommend that Council simply receive a summary of their requests as presented in table B2. These applications represent an additional **\$16,500** in funding.

Council may consider the approval of any of these additional requests in Table B2.

Major Festivals Grants

Introduced in 2011, Major Festivals Grants provide Township grants to non-profit community organizations as municipal sponsorship for the staging of major events and festivals. These grants are for a maximum of \$10,000 per event. This category affirmed Council's previous practice with respect to Canada Day, Aldergrove Festival Days, and provides other qualifying major events with additional Township support. In

2012, Council awarded Fort Langley's Cranberry Festival with a Major Festivals Grant by creating a new one-day category for the grant to a maximum of \$5,000 per event.

Grants may be available based on the following revised criteria:

1. Community based groups who are located in the Township of Langley and stage events within the Township of Langley.
2. Groups who have an event / festival business plan and a multi-year budget.
3. Groups that stage events or festivals that attract an attendance of ten thousand plus residents / visitors.
4. Community based groups who are willing to provide the Township of Langley with sponsor recognition consistent with the total combined value of grant and in-kind services provided.

Staff received applications for funding under this category, as detailed in Table C. Staff are recommending the funding of three (3) major festivals in 2017: Aldergrove Festival Days, as a multi-day event, Canada Day in Fort Langley, organized by the BC Farm Museum, in collaboration with several community partners as a one-day event, and the Cranberry Festival, organized by the Fort Langley Business Improvement Association, also as a one-day event.

Community Grants – Banners

Banner grants provide three specific business improvement associations funding to support street banner programs in Aldergrove, Brookwood, and Fort Langley. The Township maintains partnerships with the Aldergrove Business Association, the Brookwood Village Merchants and the Fort Langley Business Improvement Association, to purchase, install and maintain street banners / Christmas lighting in these three communities.

It is recommended that Council approves banners for the Aldergrove Business Association in the amount of \$6,000, and the Brookwood Village Merchants in the amount of \$7,500. No request for funding was received from the Fort Langley Business Improvement Association. Please refer to Table D for further details.

The Township budgets internally to provide generic Township street banners in Gloucester, Murrayville, Willoughby, and Walnut Grove.

“Nothing Without Effort” Community Matching Grants

In 2011, Council introduced a new program entitled *Nothing Without Effort* Community Matching program and allocated \$5,000 for each of six communities in the Township. In 2012, Council added the Township's rural community as a seventh qualifying community. Staff are recommending that Council delegates to staff the evaluation and approval of up to seven 2017 proposals (one per community) for a total of **\$35,000** as per Table E.

1. Aldergrove
2. Brookwood / Fernridge
3. Fort Langley
4. Murrayville
5. Walnut Grove
6. Willowbrook / Willoughby
7. Rural

Staff are required to share information with Council as requests from the specific communities are approved and installed annually. In 2016, one (1) project was supported: the BC Farm Museum's mural project.

Community Grants – Scholarships

Scholarships are provided to The Langley Scholarship Committee who disburse grant funds by working with the individual school administrators. In 2016, Council pre-approved two \$1,000 scholarships for each of the 8 Township high schools plus one \$1,000 scholarship for Apex Secondary, totaling \$17,000. Staff recommend the continued funding of these as requested, with the delegated authority for selection of the individual grant recipients continuing to be provided to the Committee, by pre-approving funds for 2018 Scholarships (See Table F).

Staff are also recommending funding of \$4,000 be pre-approved for 2018 scholarship grants to Langley Independent Schools (See Table F1).

Dry Grad Grants

Dry Grad activities are private celebrations, which usually occur between midnight and 7:00am and are organized by parents or members of the school community, which are alcohol and drug free. Staff are recommending that Council pre-approve funding for the 2018 grants of \$250 for each of the eight (8) public secondary schools to support these celebrations (see Table F2).

CONCLUSION:

All applications received are available for review by Council members in the Recreation, Culture, and Parks Office at the Township of Langley Civic Facility.

Staff have included as Attachment B, an excerpt from the City of Langley's Community Grant awards to date for 2017. The City of Langley offers the community two application deadlines a year and distributes funds in both the spring and the fall. For 2017, the City has distributed \$136,341.05 to fifty-one (51) organizations, and will distribute their remaining funds with their second intake of grant applications this fall.

Applicable Policies:

Policy 06-021 – Capital Improvement Grant and Application

Policy 06-022 – Community Grants and Application

Policy 06-019 – Banner Program

Criteria from the above-mentioned policies have been provided within the body of this report.

Upon Council's approval of the 2017 Capital Improvement and Community Grants program, staff will prepare a release to communicate the significant financial commitment that is being made to Langley's non-profit organizations in support of the valuable work that they do in our community.

Financial Implications:

The 2017 Operating Budget includes \$317,625 base funding for Capital Improvement and Community Grants as identified in the report, of which \$241,345 is being recommended by staff for distribution.

Respectfully submitted,

Peter Tulumello
ACTING DIRECTOR
for
RECREATION, CULTURE, AND PARKS DIVISION

This report has been prepared in consultation with the following listed departments.

CONCURRENCES	
Division	Name
Finance Division	K. Sinclair

ATTACHMENT A	2017 Grant Tables:
TABLE A	Capital Improvement Grants – Recommended
TABLE B	Community Grants – General – Recommended
TABLE B1	Community Grants – General – Recommended with Conditions
TABLE B2	Community Grants – General – Not Recommended
TABLE C	Community Grants – Major Festivals
TABLE D	Community Grants – Banners
TABLE E	<i>“Nothing Without Effort”</i> Community Matching Grant
TABLE F	Community Grants – Scholarships Public Schools
TABLE F1	Community Grants – Scholarships Independent Schools
TABLE F2	Community Grants – Dry Grad

ATTACHMENT B	List of City of Langley 2017 Grants awarded extracted from their website
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2017 Capital Improvement Grants – Community Halls | Allocation by Budget \$70,000

Organization	Nature of Grant	Criteria	Total Project Value	Total Grant Requested	Notes	Amount Recommended	Reference Number
BC Farm Museum Association	Ventilation System Replacement Project	Met	\$15,000	\$7,500		\$7,500	A1
Brookwood Senior Citizens #132	Kitchen Renovations	Met	\$15,000	\$7,500		\$7,500	A2
Fort Langley Community Improvement Society	Replace wheelchair ramp from parking lot to second floor ballroom	Met	\$15,000	\$7,500		\$7,500	A3
Fort Langley Lions Seniors Hall	Deck Repair / Replacement	Met	\$40,000	\$7,500		\$7,500	A4
Harmsworth Community Association	Kitchen Upgrades Exterior Grounds Security Improvements	Met	\$7,600	\$3,800		\$3,800	A5
Langley Players Drama Club	Lobby Improvements	Met	\$17,500	\$7,500		\$7,500	A6
Milner Community Chapel & Hall	Maintenance of Property Refinishing lower level	Met	\$15,000	\$7,500		\$7,500	A7
Murrayville Community Hall	Replace foundation of East Wing Complete the re-enforcement of foundation of the north wall of main hall	Met	\$30,000	\$7,500		\$7,500	A8
Phelp Community Society	Purchase and install furnace and air conditioner Paint exterior of main hall Replace linoleum floor in main hall	Met	\$29,000	\$7,500		\$7,500	A9
West Langley Hall Langley Lions Society	Purchase and install new sounds system including wireless mics	Met	\$6,350	\$3,175		\$3,175	A10

TOTAL CAPITAL GRANTS RECOMMENDED (10)**\$66,975**

Capital Improvement Grants Budget					\$70,000	
Total Recommended from Table A					\$66,975	
Difference between Budget and Approved					<u>\$3,025.00</u>	

Community Grants – General | Allocation by Budget \$137,125

Organization	Nature of Grant Request	Previous Grant	Criteria Met	Amount Requested	Notes	Amount Recommended	Reference Number
Aldergrove Agricultural Fair and Festival Association	Annual Christmas Light Up Parade	Yes	Yes	\$2,500		\$2,500	B1
Aldergrove Business Association	Aldergrove Business Association Community Events 2017: Bike Jam, Movie in the Park, and Christmas Parade After Party	Yes	Yes	\$2,500		\$2,500	B2
Bard in the Valley Society	Staging a production of Much Ado About Nothing in Fort Langley on June 29, 30, and July 1.	Yes	Yes	\$2,500		\$2,500	B3
B.C. Farm Museum Association	To hold various special events between May and October, 2016.	Yes	Yes	\$2,500		\$2,500	B4
Canadian Red Cross	Help Equipment Loan Program	Yes	Yes	\$2,500		\$2,500	B5
Encompass Support Services Society	"Kidzone" at Aldergrove Fair Days and Aldergrove Family Place	Yes	Yes	\$2,500		\$2,500	B6
Fort Gallery	Multiple Art Shows: First Thursdays, Postcards from Canada, Iconic Canada Art Show	Yes	Yes	\$2,500		\$2,500	B7
Fort Langley Community Improvement Association	Remembrance Day, May Day, Douglas Day and Christmas Celebrations	Yes	Yes	\$2,500		\$2,500	B8
Fort Langley Lions	Fort Langley May Day parade - honorariums for band and awards	Yes	Yes	\$2,500		\$2,500	B9
Kidsport Langley	Program supporting all children regardless of financial means are able to participate in organized sports	Yes	Yes	\$2,500		\$2,500	B10
Langley Animal Protection Society (LAPS)	Continue free spay / neuter program for cats	Yes	Yes	\$2,500		\$2,500	B11
Langley Arts Council	Christmas on King Street	Yes	Yes	\$2,500		\$2,500	B12
Langley Association for Community Living on behalf of Langley Early Childhood Development Committee	Annual Breakfast with Santa as part of the Family Connections Program	Yes	Yes	\$2,500		\$2,500	B13
Langley Community Chorus	Langley Community Chorus 2017 Concerts	Yes	Yes	\$2,500		\$2,500	B14
Langley Literacy Association	Purchase new books for 2017 "Wrap-A Read" project	Yes	Yes	\$2,500		\$2,500	B15
Langley Meadows Community Association	2017 Fall Fair	Yes	Yes	\$2,500		\$2,500	B16

Langley Meals on Wheels Services Society	Food and Friends Wellness Workshop and Meal Program	Yes	Yes	\$2,500	Group provides services to less than 250 Township Residents but provides a substantive benefit to our community - Staff are recommending prorated funding from the Community Grants budget as allowed under current criteria.	\$2,070	B17
Langley Pos-Abilities Society	Equipment Program and Public Education	Yes	Yes	\$2,500		\$2,500	B18
Langley Senior Resources Society	LSRS Township Outreach Program	Yes	Yes	\$2,500		\$2,500	B19
Langley Ukulele Association	11th Annual Langley Ukulele Summer Camp	Yes	Yes	\$2,500		\$2,500	B20
Langley Volunteer Bureau	Langley Volunteer Bureau establishment	New	Yes	\$2,500		\$2,500	B21
Power for All Adventure Therapy Society	Accessible Paddle Boarding Program in Fort Langley for participants with cognitive, emotional, social, physical and economic challenges	Yes	Yes	\$2,500		\$2,500	B22
Pucks Powerplay Foundation	Lit Fit tutoring program, Pucks Powerfit program, and PAVE program	Yes	Yes	\$2,500		\$2,500	B23
Rotary Club of Langley on behalf of Sassy Awards Langley	Sassy Awards for Youth	New	Yes	\$2,500	Logo Sponsorship Category Recommended.	\$1,000	B24
Salvation Army Gateway of Hope	2017 Christmas Hampers	New	Yes	\$2,500		\$2,500	B25
The Learning Partnership Canada	Welcome to Kindergarten Programs	Yes	Yes	\$2,500		\$2,500	B26
Valley Therapeutic Equestrian Association	Veterinary care for horses used in Therapeutic Riding Program	Yes	Yes	\$2,000	Group provides services to less than 250 Township Residents but provides a substantive benefit to our community - Staff are recommending prorated funding from the Community Grants budget as allowed under current criteria.	\$1,800	B27
Volunteer Cancer Drivers Society	Ongoing service to provide free transportation for cancer patients to access treatments.	Yes	Yes	\$5,000	Group provides services to less than 250 Township Residents but provides a substantive benefit to our community - Staff are recommending prorated funding from the Community Grants budget as allowed under current criteria.	\$1,500	B28
		Total Community Grants Recommended: (27)		\$72,000		<u>\$66,370.00</u>	

Community Grants – Recommended for Conditional Approval

Organization	Type	Previous Grant	# Criteria not met	Amount Requested	Notes	Amount Recommended TBD	Reference Number
Brookwood Village Merchants	Brookwood Summerfest at Brookwood Park	Yes	1	\$2,500	Group is not a BC Society nor does it have Charitable Status under the CRA, whereas all other BIA's and Community Associations have such status. Staff are recommending funding on condition group establishes non-profit status for 2018	\$2,500	B1-1
Canadian Animal Rescue and Extended Shelter Society (C.A.R.E.S.)	Repairs and maintenance for cat shelter located within the Township	Yes	1	\$1,500	Recognition of TOL Funding cannot be found on their Website. Staff recommend funding once recognition is given.	\$1,500	B1-2
Langley Community Farmer's Market	Youth Zone at Farmers Market	Yes	1	\$2,500	Staff are recommending a amendment to grant criteria recognizing significant benefit to the Township and the participation of Township Residents at such events held outside the Township	\$2,500	B1-3
Langley Players Drama Club	Participate in theatre BC Provincial and Regional Theatre Festivals	Yes	1	\$2,500	This society will be asked to provide further definition of their project indicating performance in Township of Langley. Staff recommend funding once application has been amended	\$2,500	B1-4
Langley Riders Society	Little Britches Rodeo	Yes	1	\$2,500	This society will be asked to restate their application to demonstrate value to community, and provide recognition of past funding. Staff recommend funding once application has been amended	\$2,500	B1-5
Lower Fraser Valley Aboriginal Society	National Aboriginal Day Celebration in Douglas Park	Yes	1	\$2,500	Staff are recommending a amendment to grant criteria recognizing significant benefit to the Township and the participation of Township Residents in such events held outside the Township	\$2,500	B1-6
Rotary Club of Aldergrove	Summer Session at Betty Gilbert Middle School	Yes	1	\$2,500	Recognition on Website, and further definition of benefit to the community of the summer session is required. Staff recommend funding once application has been amended and recognition is given	\$2,500	B1-7

F.2

	Community Grant applications recommended for Conditional Approval (7)	\$16,500.00		<u>\$16,500.00</u>	
	Total From Table B (Grants Recommended)			<u>\$66,370.00</u>	
	Difference between Budget and Approved	<u>\$137.125</u>		<u>\$82,870.00</u>	\$54,255.00

Community Grants - General - NOT RECOMMENDED DUE TO PROGRAM CRITERIA

F.2
TABLE B2

Organization	Nature of Grant	Previous Grant	Criteria Met	Total Grant Requested		Amount Recommended	Reference Number
Aldergrove Elks No. 66	Annual Aldergrove Children's Christmas Party	Yes	No	\$2,500	Application incomplete and many criteria are not met. Organization has significant cash reserves that are not explained.	\$0	B2-1
Brookswood-Fernridge Community Association	Promotion of the Brookswood-Fernridge Community Association	New	No	\$2,500	Application states a singular vision for the community and project doesn't demonstrate significant benefit to	\$0	B2-2
Canadian Project for Manners and Civility	Host Langley's Campaign for Kindness as part of National Manners Month	Yes	No	\$2,500	Application submitted late and organization has not met all criteria including Society Status	\$0	B2-3
Critter Care Wildlife Society	Silent Auction and Gala Fundraiser	Yes	No	\$2,500	Application does not meet many criteria and event has limited benefit to the community as it is being held in another municipality nor is it free to all Township Residents to attend	\$0	B2-4
Fort Langley Canoe Club	Fort Langley Brigade Days	No	No	\$1,000	Participation in an event by one group or club is not of significant benefit to the entire community. Group also has a significantly higher percentage of residents from outside of our community.	\$0	B2-5
Fort Langley Community Association	Fort Langley Community Association Survey and Goals	Yes	No	\$2,500	Application fails to demonstrate significant benefit to community. No project description is given and no sustainability goals are defined or explained in the application as required. Financials submitted do not provide substantive information confirming accountability.	\$0	B2-6
Small Animal Rescue Society of BC	Education, advocacy, and community outreach programs, and purchase commercial refrigerator	Yes	No	\$2,500	Application does not meet criteria of member residency in Township of Langley as broadly defined. Organization has a single resident of TOL on its board of directors	\$0	B2-7
Total Community Grants – Not Recommended Due to Program Criteria (7)				\$16,000.00		\$0.00	

Community Grants – Major Festivals

F.2
TABLE C

Organization	Type	Previous Grant/New Request	Non Profit	Criteria Met		Amount Requested	Amount Recommended
Aldergrove Agricultural Fair and Festival Association	• Aldergrove Fair Days	Yes	Yes	Yes		\$10,000	\$10,000
BC Farm and Agricultural Museum	• Canada Day Event in Fort Langley	Yes	Yes	Yes		\$5,000	\$5,000
Fort Langley Business Improvement Association	• Cranberry Festival	Yes	Yes	Yes		\$5,000	\$5,000
	Total Grants Recommended:						<u>\$20,000</u>

Community Grants – Banners

TABLE D

Organization	Type	Criteria	Previous Grant	Amount Requested	Amount Recommended
Aldergrove Business Association	• Purchase, installation, and maintenance of banners	Met	Yes	\$6,000	\$6,000
Brookwood Merchant Association	• Purchase, installation and maintenance of banners	Met	Yes	\$7,500	\$7,500
	Total Grants Recommended:			\$13,500.00	<u>\$13,500</u>

TABLE E

Grants – “Nothing Without Effort” Community Matching Grant

Community	Type	Organization	Non Profit	Criteria Met		Amount Requested	Amount Recommended
Brookwood							\$5,000
Aldergrove							\$5,000
Fort Langley							\$5,000
Murrayville							\$5,000
Walnut Grove							\$5,000
Willoughby/Willowbrook							\$5,000
Rural							\$5,000
			Total Grants Recommended:				<u>\$35,000</u>

Community Grants – Scholarships for Public Schools

Organization	Type	Criteria	Previous Grant	Amount Requested		Amount Recommended
Langley Scholarship Committee	<ul style="list-style-type: none"> \$2,000 (2 x \$1000) to each of 8 secondary schools \$1,000 to Apex 	Yes	Yes	\$17,000		\$17,000
		Total Grants Recommended:				<u>\$17,000</u>

TABLE F1

Community Grants –Scholarships for Independent Schools

Organization	Type	Criteria	Previous Grant	Amount Requested		Amount Recommended
Aldergrove Christian Academy	• \$500 scholarship	Yes	Yes	\$500		\$500
Credo Christian	• \$1,000 scholarship	Yes	Yes	\$1,000		\$1,000
The King's School	• \$500 scholarship	Yes	Yes	\$500		\$500
Langley Christian	• \$1,000 scholarship	Yes	Yes	\$1,000		\$1,000
Whytecliff Agile Learning Centre	• \$500 scholarship	Yes	Yes	\$500		\$500
Fraser Valley Adventist Academy	• \$500 scholarship	Yes	No	\$500		\$500
		Total Grants Recommended:				<u>\$4,000</u>

TABLE F2

Community Grants - Dry Grad

Organization	Previous Grant	Grant Type	Criteria	Total Grant Requested		Amount Recommended
Aldergrove Community Secondary School	Yes	Dry Grad	Yes	\$250		\$250
Brookwood Secondary School	Yes	Dry Grad	Yes	\$250		\$250
DW Poppy Secondary School	Yes	Dry Grad	Yes	\$250		\$250
Langley Fine Arts School	Yes	Dry Grad	Yes	\$250		\$250
Langley Fundamental School	Yes	Dry Grad	Yes	\$250		\$250
Langley Secondary School	Yes	Dry Grad	Yes	\$250		\$250
RE Mountain Secondary	Yes	Dry Grad	Yes	\$250		\$250
Walnut Grove Secondary School	Yes	Dry Grad	Yes	\$250		\$250
			Total Dry Grad Grants Recommended:			<u>\$2,000</u>

City of Langley 2017 Grant Awarded	
Organization	
Alano Club of Langley	\$ 1,000.00
Arboretum & Botanical Society of Langley	\$ 1,000.00
Arthritis Society, BC & Yukon Division	\$ 1,200.00
Bard in the Valley Society	\$ 11,700.00
Big Brothers Big Sisters of Langley	\$ 1,500.00
Boys and Girls Club of South Coast BC	\$ 1,000.00
Brookwood Baptist Church - Homeless Feeding Program	\$ 1,786.05
Children of the Street Society	\$ 1,000.00
DLBA - Arts Alive	\$ 7,926.00
Douglas Park Community School Society	\$ 5,000.00
Encompass Support Services Society (Best Babies)	\$ 3,456.00
Fibromyalgia Well Spring Foundation	\$ 250.00
Fraser Region Community Justice Initiatives (CJI)	\$ 1,000.00
Fraser Valley Cultural Diversity Awards	\$ 500.00
Healthier Community Partnership - Youth HUB	\$ 2,500.00
H.U.B. Cycling	\$ 400.00
Kiwanis Fraser Valley Music Festival Society	\$ 4,000.00
Langley 4H District Council	\$ 150.00
Langley Amateur Radio Association	\$ 262.50
Langley Arts Council	\$ 1,000.00
Langley Baseball Association	\$ 3,000.00
Langley Better Breather	\$ 2,000.00
Langley Children's Society (Child Development Centre)	\$ 1,000.00
Langley Division Family Practice (Youth HUB)	\$ 2,500.00
Langley Early Years Centre (Langley Association for Community Living)	\$ 800.00
Langley Field Naturalists	\$ 500.00

Langley Flippers Swim Club	\$ 4,605.60
Langley Food Bank	\$ 3,000.00
Langley Fundamental Middle/ Secondary School Dry Grad	\$ 500.00
Langley Good Times Cruise-In	\$ 13,000.00
Langley Homelessness Steering Committee - Stepping Stone	\$ 2,000.00
Langley Lawn Bowling Club	\$ 2,100.00
Langley Literacy Association	\$ 2,500.00
Langley Meals on Wheels	\$ 1,728.00
Langley Pos-Abilities Society	\$ 950.25
Langley Royal Canadian Legion (Remembrance Day)	\$ 2,170.00
Langley Scholarship Committee	\$ 3,600.00
Langley Secondary School Dry Grad Committee	\$ 500.00
Langley Senior Resources Society	\$ 19,650.00
Langley Ukulele Association	\$ 1,650.00
Langley Volunteer Bureau	\$ 1,500.00
Langley Youth Hub	\$ 2,500.00
Lower Fraser Valley Aboriginal Society	\$ 618.00
Parkinson Society BC Langley Chapter	\$ 328.25
Pitch-In Canada	\$ 425.00
Pucks Powerplay Foundation	\$ 2,500.00
Salvation Army - Gateway of Hope	\$ 5,000.00
Shape Your World Society	\$ 1,130.00
Sport Tourism	\$ 5,000.00
Terry Fox Run	\$ 1,365.00
Vancouver Goalball Club	\$ 3,490.00
Youth Parliament	\$ 600.00
	\$ 136,341.05