



MEMORANDUM

TO: MAYOR AND COUNCIL **DATE:** FEBRUARY 27, 2017

FROM: COMMUNITY DEVELOPMENT DIVISION **FILE NO:** 4320-01

SUBJECT: TAXI LICENCE AMENDMENT PROPOSAL

The purpose of this memorandum is to advise Mayor and Council of a request by Aldergrove Langley Taxi Ltd. to the Passenger Transportation Board of BC to amend their existing Passenger Transportation Licence to add additional licenses (Attachment A).

Aldergrove Langley Taxi Ltd. has held a valid Business Licence to operate within the Township of Langley since 1998 (Attachment B). The company has made a request to make an amendment to their existing Passenger Transportation Licence to add additional licenses. They are requesting to add five additional vehicles to their fleet, which will service three municipalities including the Township of Langley. The Passenger Transportation Board requires that the applicant send their request to all municipalities, where they are licenced, to provide for an opportunity for those municipalities to comment.

Taxi and Limousine services are provincially regulated by the Passenger Transportation Board who administer and enforce the *Passenger Transportation Act* to protect public interest and safety. As per the Township's Licencing Policy No. 07-406 (Attachment C), the Township may issue business licences to companies or individuals who wish to provide service only within the boundaries of the Township, upon verification of a Passenger Transportation Licence.

Township's Policy states that upon receipt of written notice of an application before the Board and any related documentation (collectively, the "Application"), Council may do one or more of the following: a) receive the Application for informational purposes; b) comment upon the Application; and c) refer the Application to staff for further consideration or action. Furthermore, the Policy states that without fettering Council's discretion to do so in a specific case, Council will generally not comment upon an Application.

Unless specified, the Licence Inspector will send the information to the Passenger Transportation Board without recommendation or endorsement; stating that the request has been received and is being forwarded for Passenger Transportation Board's consideration.

Attachment A Passenger Transportation Board Application

Attachment B Township of Langley Business Licence

Attachment C Licencing Policy No. 07-406



TRANSPORTATION BOARD

202-940 BLANSHARD STREET • PO BOX 9850 STN PROV GOVT • VICTORIA BC V8W 9T5

Municipal Notice | Taxi Applications PT Board Form 4**About this Form:**

The form has 2 pages. It must be completed by:

- ✓ Licensees applying to operate a taxi in a new municipality (see Part 1)
- ✓ Licensees applying to add more taxis to their fleet (see Part 1)
- ✓ New applicants applying to start a taxi service (see Part 2)

Applicants must:

- (a) send completed forms to each municipality where they are licensed (or seek a licence) to pick up passengers, and
- (b) include copies of the forms in their application package.

Note: The Passenger Transportation Board sends applicants a copy of any negative comments it receives from a municipality. Applicants will have a chance to send their comments to the Board.

NOTICE**To: Chief Administrative Officer**Municipality of Langley

Name of Municipality

December 2nd, 2016

Date

Please be advised that the Licensee or New Applicant listed on page 2 of this Notice is applying to the **Passenger Transportation Board** to provide taxi service in your municipality.

A municipality may send comments about this application or taxi services in general to the Passenger Transportation Board by:

Fax: (250) 953-3788
 E-mail: ptboard@gov.bc.ca
 Mail: PO Box 9850 STN PROV GOVT
 Victoria British Columbia V8W 9T5



We recommend that municipalities comment **within 30 days** of receipt of this notice. This should ensure that comments are received on time.

After an applicant sends its municipal notices and submits its application, the Board publishes the application in the Board's "Weekly Bulletin." Bulletins are published on Wednesdays. They may be viewed online at: <http://www.th.gov.bc.ca/ptb/bulletins.htm>. The Board will consider any comments received up until 15 days after publication in the "Weekly Bulletin".

To confirm whether the comment period is still open, municipal representatives can call the Board office at 250-953-3777 or email ptboard@gov.bc.ca.

Part 1: To be completed by PT Licensees

Licensee

Legal Name: Aldergrove-Langley Taxi Ltd.

Trade Name: N/A

PT License Number: 70614

Fleet Size (Taxis only)

Current Number of Conventional Taxis: 20

Current Number of Accessible Taxis: 4

Number of Additional Conventional Taxis Requested: 5

Number of Additional Accessible Taxis Requested: 0

Operating Area (check one)

☒ I operate in this municipality Municipality of Langley

☐ I am applying to operate in this municipality _____

My total originating area is: Langley & Abbotsford

Part 2: To be completed by new applicants

Applicant

Legal Name: _____

Trade Name: _____

Fleet Size Requested

Number of Conventional Taxis: _____

Number of Accessible Taxis: _____

Operating Area

The originating area I'm applying for is:
(please list all municipalities and areas)





BUSINESS LICENCE

THIS CERTIFIES THAT:

BUSINESS & MAILING ADDRESS:

**ALDERGROVE LANGLEY TAXI LTD
19756 56 AVE
LANGLEY BC V3A 3X6**

ACCOUNT NO:

1005606

LICENCE NO:

40832

BUSINESS LOCATION:

OUT OF TOWN

ISSUED DATE:

Dec 05, 2016

EXPIRES ON:

Dec 02, 2017

LICENCEE:

**ALDERGROVE LANGLEY TAXI LTD
19756 56 AVE
LANGLEY BC V3A 3X6**

CONDITIONS:

NON RESIDENT

is hereby licensed to carry on in a lawful manner the business of:

TAXI SERVICE

For information on Business Licencing in the Township of Langley
Please call the Permit, Licence & Inspection Services Department
Phone: 604.533.6018 Fax: 604.533.6182

This Licence must be displayed in a prominent location in the place of business.
This licence is non-transferable and must be renewed annually.

**ALDERGROVE LANGLEY TAXI LTD
19756 56 AVE
LANGLEY BC V3A 3X6**



Township of
Langley



Est. 1873

COUNCIL POLICY

Subject: Licencing

Policy No: 07-406

Approved by Council: April 25, 2016

Replaces Policy No. 07-610, 07-611 and 07-612

1. **Background & Purpose**

1.1 **General**

- 1.1.1 This policy repeals Policy No. 07-610 [Business Licencing], Policy No. 07-611 [Business Licensing: Application Referral to RCMP], and Policy No. 07-612 [Business Licence –Taxi & Limousine Service] and replaces those policies with a single, consolidated and updated policy.

1.2 **Police Record Checks**

- 1.2.1 In accordance with section 4.1(5) of Licencing Bylaw 2016, No. 5192 (the "**Licencing Bylaw**"), every Licence Application must expressly authorize the Licence Inspector to obtain a police record check for the owner of the Business.
- 1.2.2 This policy prescribes the circumstances in which the Licence Inspector will obtain a police record check for the owner of a Business.

1.3 **Commercial Passenger Vehicles**

- 1.3.1 In accordance with section 11.4 of the Licencing Bylaw, every person who operates a Commercial Passenger Vehicle in the Township of Langley must comply with the *Passenger Transportation Act*, SBC 2004, c 39, its regulations and the Licencing Bylaw.
- 1.3.2 Under the *Passenger Transportation Act*, there are three types of Commercial Passenger Vehicles:
 - 1.3.2.1 General Passenger Vehicles (e.g. tour buses and large charter buses);
 - 1.3.2.2 Passenger Directed Vehicles (e.g. taxis, limousines and shuttle vans which accommodate a driver and 11 passengers or less); and
 - 1.3.2.3 Inter-City Buses.

- 1.3.3 Any person who wishes to operate a Commercial Passenger Vehicle in British Columbia must obtain a passenger transportation licence to do so. In addition:
 - 1.3.3.1 any person who wishes to operate a General Passenger Vehicle must obtain a general authorization from the Registrar of Passenger Transportation to do so; and
 - 1.3.3.2 any person who wishes to operate a Passenger Directed Vehicle or an Inter-City Bus must obtain a special authorization from the Passenger Transportation Board (the "Board") to do so.
- 1.3.4 A person who has been issued a special authorization to operate a Passenger Directed Vehicle must charge the rates that are approved by the Board.
- 1.3.5 A person who has been issued a special authorization to operate an Inter-City Bus must operate the routes approved by the Board, at a minimum route frequency approved by the Board.
- 1.3.6 The Board requires that:
 - 1.3.6.1 taxi operators who submit an application to the Board to change their rates must provide written notice of their application to local governments that will be affected by the proposed change of rates; and
 - 1.3.6.2 Inter-City Bus operators who submit an application to the Board for a route reduction or minimum route frequency reduction must provide written notice of their application to local governments that will be affected by the proposed route reduction or minimum route frequency reduction.
- 1.3.7 This policy defines the scope of Council's involvement in applications before the Board of which the Township receives notice.

2. **Related Bylaws**

- 2.1 Licencing Bylaw 2016, No. 5192.

3. **Policy**

3.1 **Definitions**

- 3.1.1 In this Policy, capitalized terms have the meanings ascribed to them in the Licencing Bylaw or the *Passenger Transportation Act* and its regulations, as applicable.

3.2 **Police Record Checks**

- 3.2.1 The Licence Inspector will obtain a police record check for:

- 3.2.1.1 the owner of a type of Business listed in Schedule "A" of this policy; and
- 3.2.1.2 the owner of any other type of Business for which the Licence Inspector reasonably believes a police record check is required.

3.3 Commercial Passenger Vehicles

- 3.3.1 Upon receipt of written notice of an application before the Board and any related documentation (collectively, the "**Application**"), Council may do one or more of the following:
 - 3.3.1.1 receive the Application for informational purposes;
 - 3.3.1.2 comment upon the Application; and
 - 3.3.1.3 refer the Application to Township staff for further consideration or action.
- 3.3.2 Without fettering Council's discretion to do so in a specific case, Council will generally not comment upon an Application.

3.4 Repeal

- 3.4.1 Policy No. 07-610 [Business Licencing], Policy No. 07-611 [Business Licensing: Application Referral to RCMP], and Policy No. 07-612 [Business Licence –Taxi & Limousine Service] are repealed in their entirety.

Schedule A

Type of business for which a police record check is required
Arcades
Auto Brokers
Auto Wreckers
Billiard Parlours
Bowling Alleys
Canvassers
Comic Book Stores
Community Care Facilities/Day Cares
Dance Schools
Driving School
Gymnastic Facilities
Independent Candy Stores & Corner Stores
Junk Dealer
Martial Arts
Passenger Directed Vehicle
Pawn Brokers
Pool Halls
Private Investigator
Pubs
Riding Stables
Salvage Yards
Second Hand Dealers
Security
Skip Tracing
Sports Card Stores
Taxi
Teacher
Teen Entertainment
Towing Companies
Toy Shops