

Township of
Langley



Est. 1873

RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

January 11, 2017, at 7:00pm
Salmon River Committee Room
4th Floor, 20338 – 65 Avenue, Langley, BC

MINUTES

Present:

E. Erickson (Co-Chair)

Present:

R. Camparmo, D. Gendron, J. Kusack, M. Jackstien, K. Ludlam, and J. Wilkins

Staff:

H. Bennett, Arts and Culture Programmer
D. Dolan, Community Initiatives and Special Projects Assistant
A. Neufeld, Manager - Parks Administration, Design & Development
P. Tulumello, Acting Director - Recreation, Culture, and Parks
K. Stepto, Recording Secretary

In Attendance:

G. Doubleday

Introduction

Round table introductions took place.

Code of Ethics Signing

Members signed the *"Code of Ethics, Confidentiality, and Conflict of Interest for Council Members and Appointees"*.

Photograph of 2017 Recreation, Culture, and Parks Advisory Committee

Postponed to the February meeting.

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee - January 11, 2017

Moved by K. Ludlam,
Seconded by E. Erickson,
That the Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the January 11, 2017 meeting, as amended.

CARRIED

Item C.1 - presentation on 2017 Capital Projects was added to the agenda.

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee - November 9, 2016

Moved by R. Camparmo,

Seconded by K. Ludlam,

That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the November 9, 2016 meeting.

CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. 2017 Capital Projects Presentation

A. Neufeld presented the 2017 proposed Capital Projects for the Recreation, Culture, and Parks Division. These projects will be presented at the Budget Open Houses on January 16 and 17. Some of the projects include:

- Derek Doubleday Arboretum - Construction of Interpretive Centre
- Forest Hills Washroom Facility
- Jackman Park Wetlands Dev Phase 2 Parking Lot
- Replacement of 3 unsafe playground structures – Bell Park, Aldergrove Athletic Park and Telegraph Trail Park
- McLeod Athletic Park Improvements
- Nicomekl River Trail to McLeod Athletic Park (MAP) – boardwalk style bridge over the river to connect Glover Road to MAP
- George Preston Rec Centre Covered Dry Floor Addition
- Yorkson Community Park Phase 2
- Walnut Grove Synthetic Turf Field – conversion of existing gravel all-weather soccer field at WGCP to a synthetic turf
- Old Yale Park additional trail connections
- Williams Park Upgrades Canada 150 grant
- Aquatic Facilities Equipment Replacements
- Sound system upgrade – George Preston

2. Creative Cities Conference 2016

H. Bennett and D. Dolan provided an overview of the Creative Cities Conference they attended in October 2016. They provided the following information:

About the Network:

- The Creative City Network of Canada (CCNC) is a national non-profit organization made up of municipalities, arts organizations, and individuals working to support cultural development in their communities.
- CCNC exists to connect and educate the people who this work and share this working environment to be more effective in cultural development in communities.

C. DELEGATIONS AND PRESENTATIONS

History:

- CCNC established itself as a non-for-profit in 2002, hired its first staff that year and subsequently moved into its own office in Vancouver.
- 110 members that directly serve approximately 16 million Canadians.
- Three toolkits provided (Cultural Planning; Cultural Mapping; and Public Art).
- 13 conferences held in cities across Canada

Information available on the Portal:

- Public Art Resources
- Research – Urban and Rural Studies and Public Art Maps
- Public Art Policies and Plans
- Public Art Round Table Notes
- Network activities etc.

2016 Creative City Summit highlights:

- Six keynote speakers
- Three panel discussions
- 20 peer-to-peer themed presentations including Cultural Planning, Civic Partnerships and Community Engagement
- Six study tours of the host city, Surrey, including the City Core, Newton Town Centre, and the Surrey Museum.

D. REPORTS

1. Council Co-Chairperson's Report

No report.

E. CORRESPONDENCE

Election of Co-Chair

R. Camparmo nominated E. Erickson to be the Community Co-Chair.

K. Ludlam seconded the nomination.

E. Erickson was elected Co-Chair, by acclamation, and assumed the position for the rest of the meeting.

F. WORK PROGRAM

1. 2016 Final Report

The Advisory Committee reviewed and endorsed the 2016 Final Report and asked staff to forward to Council for information.

F. WORK PROGRAM**2. Draft 2017 Work Program**

P. Tulumello reviewed the draft 2017 Work Plan. No additional items or comments were provided

MOTION

Moved by M. Jackstien,
Seconded by K. Ludlam,
That the Recreation, Culture, and Parks Advisory Committee endorse the 2017 Work Plan.

CARRIED**COUNCIL**

Moved by J. Wilkins,
Seconded by K. Ludlam,
That the Recreation, Culture, and Parks Advisory Committee recommends that Council endorse the 2017 Work Plan, presented as Attachment A.

CARRIED**3. Community Liaisons****a) Advisory Committee members to serve as Community Liaisons for the Pool Advisory Group and Langley Outdoor Sports Advisory Group.**

The following members were appointed:

Pool Advisory Group – E. Erickson

Langley Outdoor Sports Advisory Group – R. Camparmo

b) Museum Advisory Group community appointments

Staff presented the names of the individuals recommended for appointment to the Museum Advisory Group:

Kay McComish and Kelly Holmes

MOTION

Moved by K. Ludlam,
Seconded by M. Jackstien,
That the Recreation, Culture, and Parks Advisory Committee endorse the following appointments to the Museum Advisory Group:

Kay McComish – 2 year appointment

Kelly Holmes - 2 year appointment

CARRIED

F. WORK PROGRAM**COUNCIL**

Moved by J. Wilkins,

Seconded by K. Ludlam,

That the Recreation, Culture, and Parks Advisory Committee recommends that Council endorse the following community members to the Museum Advisory Group, as outlined in the Recreation, Culture, and Parks Advisory Committee Terms of Reference, 8.4 Appointing Members to the Museum Advisory Group:

Kay McComish – 2 year appointment (January 2017 to December 2018)

Kelly Holmes - 2 year appointment (January 2017 to December 2018)

CARRIED

K. Ludlam further volunteered to be the RCPAC representative on the Museum Advisory Group.

4. Langley Awards Task Force

K. Ludlam, on behalf of the Nominations Committee, reported that the notice has gone into the local papers and is on the TOL website, and that an mass email has been sent to organizations looking for nominees.

The following individuals volunteered to be on the Selection Committee of the Langley Awards Task Force:

J. Wilkins

E. Erickson

D. Gendron

J. Kusack

5. Langley Walk Task Force

The following members volunteered to be on the Langley Walk Task Force:

R. Wallace

D. Gendron

G. COUNCIL REFERRALS**H. OTHER BUSINESS AND ITEMS FOR INFORMATION****1. 2017 Meeting Schedule**

Provided on table for information.

2. 2017 Membership List

Provided on table for information.

N. NEXT MEETING

Date: February 8, 2017
Location: Salmon River Committee Room
4th Floor, 20338 – 65 Avenue
Time: 7:00 pm

O. TERMINATE

Moved by R. Camparmo,
Seconded by K. Ludlam,
That the meeting terminate at 8:50pm.
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE 2017 WORK PROGRAM

P – Presentation
D – Delegation
R&I – Review and
provide Input
U – Staff Update
R – Report
A – Action Required

PROJECTS:	JAN	FEB	MAR	APR	MAY	JUNE	SEP	OCT	NOV
Advisory Committee Orientation	P								
Election of Co-Chair	A								
2016 RCPAC Final Report	A								
Endorse Appointment of Public Members to MAG	A								
Establish 2017 Work Program Committee to determine work program including selection of liaison roles.	R&I	A							
2017 Capital Budget Program Advisory Committee to receive a staff presentation describing the highlights of 2016 capital program and the budgeted 2016 capital program.	P								P/U
BCRPA or OTHER CONFERENCE The British Columbia Recreation & Parks Association hosts an annual Symposium in April. This year the Conference is in Kelowna. AC will be asked to select an individual to attend. AC will receive a report after the Symposium is completed by staff/AC member.		R & I	A				P		
Fees and Charges Staff to seek input from Advisory Committee regarding the 2016-2017 proposed fees and charges. Staff to seek input regarding fees and charges philosophy.			U						R&I

PROJECTS:		JAN	FEB	MAR	APR	MAY	JUNE	SEP	OCT	NOV
Joint Committee Meeting In the past, AC has held joint committee meetings with the City of Langley, Ridge-Meadows, the City of Abbotsford, and the City of Surrey. In 2014, 2015, and 2016 Joint Meetings were not held. AC to determine if they wish to hold such a meeting in 2017, and with which of our neighbours. (Pitt Meadows suggested)			A				A (Date TBD)			
Aldergrove Community Centre - Updates As project is advanced in 2017, AC will be provided with updates.					U				U	
Youth Programs and Services A review and discussion on youth programs and services – Youth Week (May 1 – 7)					P R&I					
Seniors Programs and Services A review and discussion on youth programs and services – Seniors Week (June 5 – 9)						P R&I				
Parks Regulations Bylaw The Parks Regulations Bylaw was adopted in 1976 to govern the management, operation and use of parks within the Township. A new Parks Regulations Bylaw will be advanced to AC for endorsement and will include many substantive changes to the current bylaw.				P/U						
Parks Tour A Parks Tour will be organized to provide Committee members with an overview of the parks, trails and open spaces system in the Township. Locations to be determined.							P			
Community Connections Trails Plan Update The Township's plan has not been updated since 1994.						P R&I A				
Recreation, Culture & Parks Masterplan Update Staff will review and compile collected and assembled data and information respecting existing assets, facilities, programs and services to underpin a multi-year Recreation, Culture and Parks plan for the division.										P/U

PROJECTS:		JAN	FEB	MAR	APR	MAY	JUNE	SEP	OCT	NOV
Christmas in Williams Park Staff to provide update regarding this event and potential for RCPAC involvement.								U		
Canada Day Events Update					U		U			
Canada 150 Community Celebrations				P R&I			U			
Public Art Policy				P R&I A						
RCPAC Terms of Reference (PAP Specific)				R&I A						
Cultural Services Update: In 2010, Council approved implementation of the Arts and Cultural Services Plan. AC to receive implementation update from staff.								P/U R&I		
Library Services Update FVRL staff to provide annual update regarding library services delivery in the Township.									P	

ANNUAL TASK FORCES:		JAN	FEB	MAR	APR	MAY	JUNE	SEP	OCT	NOV
Langley Awards AC appoints members(s) to sit on the Nominating Task Force , responsible for inviting nominations, and developing selection criteria; and The Selection Task Force , responsible for selecting the annual recipients of: <ul style="list-style-type: none"> - Pete Swensson "Outstanding Community Youth" Award - Eric Flowerdew "Volunteer of the Year" Award - John & Muriel Arnason "Volunteers of the Year" Award Staff Representative: Leeann Virtue RCPAC Nominating Representatives: K. Ludlam and M. Jackstien RCPAC Selection Representatives: J. Wilkins, E. Erickson, D. Gendron, J. Kusack			A	U	U			A	U	
Langley Walk AC appoints member(s) to sit on a task force responsible for the organization and delivery of this annual event to be held Sunday, May 7, 2017, in Yorkson Staff Representative: Barb Andersen RCPAC Representatives: R. Wallace and D. Gendron		A	U	U	U					

COMMUNITY LIAISONS:		JAN	FEB	MAR	APR	MAY	JUNE	SEP	OCT	NOV
Pool Advisory Group (PAG) Advisory Committee Representative(s): Committee appoints members(s) to serve as a community liaison to Langley's aquatic users. Key stakeholders include aquatic sport user groups. AC will receive regular reports from community liaisons as part of Round Table at monthly meetings. Staff Representative: Leeann Virtue RCPAC Representative: E. Erickson			A			U				U
Museum Advisory Group (MAG) Committee appoints members(s) to serve as a liaison to Langley's cultural facilities and services including the Langley Centennial Museum. Individual(s) will sit on the Museum Advisory Group. AC will receive regular reports from community liaisons as part of Round Table at monthly meetings. Staff Representative: CSM RCPAC Representative: K. Ludlam		A							U	
Langley Outdoor Sports Advisory Group (LOSAG) Committee appoints member(s) to serve as liaison to Langley Outdoor Sports Advisory Group to discuss issues of relevance to outdoor sport user groups. Staff Representatives: Tab Buckner, Al Neufeld RCPAC Representative: R. Camparno			A							U
Trails Advisory Group (TAG) Committee to appoint member Key stakeholders to include trail user groups, equestrians, stewardship groups, and Metro Vancouver.										U
Public Art Advisory Group (PAAG) If Public Art Policy is adopted/endorsed by Council the RCPAC will appoint members to this group as defined in terms of reference. Staff Representatives: Dione Dolan, Al Neufeld, CSM RCPAC Representatives: TBD							A		U	