



SENIORS ADVISORY COMMITTEE

Wednesday, January 20, 2021 at 7:00pm
Via Zoom

A G E N D A

Code of Ethics Signing (sent electronically under separate cover)

Signing of the *"Code of Ethics, Confidentiality, and Conflict of Interest for Council"*

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A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Seniors Advisory Committee – January 20, 2021

Recommendation that Seniors Advisory Committee approve the agenda and receive the agenda items of the January 20, 2021 meeting.

B. ADOPTION OF MINUTES

1-3

1. Seniors Advisory Committee – December 16, 2020

Recommendation that Seniors Advisory Committee adopt the Minutes of the December 16, 2020 meeting.

C. DELEGATIONS AND PRESENTATIONS

1. Langley Seniors in Action

Invited presenter: P. Crump, Chair, Langley Seniors in Action

D. REPORTS

1. Co-Chair Reports

E. CORRESPONDENCE

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F. WORK PROGRAM

4-7

1. 2021 Work Plan

Discussion regarding the 2021 Work Plan.

The 2020 Work Plan is attached for reference purposes. The SAC 2020 Annual Report identified participation on the Dementia-friendly Task Force to provide guidance and input into the Age- and Dementia-friendly Action Plan as a preliminary work plan item for 2021.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

8-10

1. Terms of Reference

Seniors Advisory Committee Terms of Reference provided for review.

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2. 2021 Meeting Schedule

Provided for information.

3. 2021 Membership List

To be provided under separate cover if the committee is in agreeance.

I. NEXT MEETING

Date: February 17, 2021

Location: via Zoom

Time: 7:00 pm

J. TERMINATE



SENIORS ADVISORY COMMITTEE

December 16, 2020 at 7:00pm
via Teams

MINUTES

Present:

S. Soheili (Community Co-Chair)
Councillor P. Arnason (Council Co-Chair)
Councillor S. Ferguson (Council Co-Chair)

E. Brett, L. Gates, M. Gill, and S. Hedao

Staff:

P. Ward, Strategic/Social Planner
K. Stepto, Recording Secretary

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Seniors Advisory Committee – December 16, 2020

Moved by L. Gates,
Seconded by S. Hedao,
That the Seniors Advisory Committee approve the agenda and receive the
agenda items of the December 16, 2020 meeting.

CARRIED

B. ADOPTION OF MINUTES

1. Seniors Advisory Committee – November 18, 2020

Moved by E. Brett,
Seconded by L. Gates,
That the Seniors Advisory Committee receive the Notes of the November 18,
2020 meeting.

CARRIED

2. Seniors Advisory Committee – October 21, 2020

Moved by E. Brett,
Seconded by L. Gates,
That the Seniors Advisory Committee adopt the Minutes of the October 21, 2020
meeting.

CARRIED

B. ADOPTION OF MINUTES**3. Seniors Advisory Committee Special Closed – October 21, 2020**

Moved by E. Brett,
Seconded by L. Gates,
That the Seniors Advisory Committee adopt the Special Closed Minutes of the
October 21, 2020 meeting.
CARRIED

C. DELEGATIONS AND PRESENTATIONS**D. REPORTS****1. Co-Chair Reports**

Councillor Ferguson reported that Council is currently working through the 2021 budget process, is reviewing retail cannabis applications, and is still holding their meetings via Zoom.

S. Soheili wished everyone a merry Christmas and happy holidays.

E. CORRESPONDENCE**F. WORK PROGRAM****1. Seniors Advisory Committee 2020 Annual Report**

Staff provided the 2020 Annual Report for review.

MOTION

Moved by M. Gill,
Seconded by S. Hedao,
That the Seniors Advisory Committee receive and endorse the SAC 2020 Annual Report and ask staff to forward to Council.
CARRIED

G. COUNCIL REFERRALS**H. OTHER BUSINESS AND ITEMS FOR INFORMATION****1. Dementia-friendly Task Force**

Staff noted that the Dementia-friendly Task Force meeting would commence at 7:30pm, immediately following this SAC meeting.

I. **NEXT MEETING**

Date: January 20, 2021
Location: Zoom
Time: 7:00 pm

J. **TERMINATE**

Moved by L. Gates,
Seconded by E. Brett,
That the meeting terminate at 7:25pm.
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

Seniors Advisory Committee 2020 Work Plan

This document outlines the projects that the Seniors Advisory Committee (SAC) intends to undertake in 2020, along with potential projects to be considered in the future. For projects that correspond to existing strategies identified in the Age-friendly Strategy (AFS), the theme, strategy number, and timeframe are noted.

2020 Projects

1. Age- and Dementia-friendly Action Plan

Background: With SAC's endorsement in 2019, the Township has applied for grant funding to support the development of an Age- and Dementia-friendly Action Plan, as an update to the existing AFS Implementation Plan.

Proposed SAC role:

- Establish the project Task Force
- Participate on the project Task Force, providing input and feedback at key points during the project (as per the project and task force terms of reference)

Approximate timing: Early 2020 – Late 2020

2. Hidden Mobility Disability Pilot Project

Background: In 2019, the SAC received a presentation on hidden mobility disability, which included suggestions for potential pilot projects.

Proposed SAC role: As part of the development of the Age- and Dementia-friendly Action Plan (see project #1 above), consider the implementation of a hidden mobility disability pilot project such as benches, informal seating, and way-finding signage in partnership with local stakeholders.

Approximate timing: Early 2020 – Late 2020

3. Partnerships and Liaison with Local Seniors' Organizations

Background: There are various local organizations engaging in seniors' issues.

Proposed SAC role: Develop a better understanding of the different seniors' organizations in the community and explore opportunities for collaboration.

Approximate timing: Early 2020 – Late 2020

4. Housing Needs Report

AFS: Housing – Strategies #1 – #7 (Short – Long Term)

Background: The Township is undertaking a Housing Needs Report to better understand existing and projected gaps in housing supply.

Proposed SAC role: Receive a presentation on initial project findings, and share thoughts and information on housing-related matters in the Township.

Approximate timing: Early 2020

5. Township Communications Strategy

AFS: Communication & Information – Strategy #3 (Short Term)

Background: The Township is currently preparing a communications strategy.

Proposed SAC role: Receive an update on the project, particularly information related to seniors.

Approximate timing: Early 2020

6. Seniors Week

AFS: Respect & Social Inclusion – Strategy #3 (Medium Term)

Background: The Township delivers various recreation and social programs and events during Seniors Week (the first week of June).

Proposed SAC role: Support or implement programs or activities associated with Seniors Week, including a potential seniors' resource fair.

Approximate timing: Early 2020 – Mid 2020

7. Social Sustainability Strategy Project Update

Background: The Township is in the final phase of the process to prepare a Social Sustainability Strategy, a comprehensive plan for social well-being. The SAC participated in the project in 2018 by establishing the project task force and received an update on the project in 2019.

Proposed SAC role: Receive an update on the project and provide feedback.

Timing: Mid 2020

8. Hospital Standards Parking Assessment

Background: On May 13, 2019 Council authorize staff to review the Township's parking requirements for "Government Institutional Buildings" and, if warranted, present an amendment to the Zoning Bylaw to define specific parking requirements for "Hospitals" for Council consideration.

Proposed SAC role: Provide input into any recommended changes / amendments to hospital parking criteria.

Approximate timing: Mid 2020 – Late 2020

9. Pedestrian Safety

AFS: Transportation – Strategy #6 (Medium Term)

Background: The AFS recommends a pedestrian safety evaluation.

Proposed SAC role: Receive a presentation on pedestrian safety, and the "pedestrian delay model" for light signalization and "traffic refuge islands" as potential components of a pilot project in the Township.

Approximate timing: Mid 2020 – Late 2020

10. Impact of Climate Change on Seniors

Background: The Township is currently developing a Climate Action Strategy that will bring together mitigation and adaptation actions.

Proposed SAC role: Committee members to consider participating in future community engagement activities and report back to the committee.

Approximate timing: Mid 2020 – Late 2020

11. Transit Round Table

AFS: Transportation – Strategy #4 (Short Term)

Background: The AFS recommends community outreach to identify underserved areas and services.

Proposed SAC role: Engage in exploration of potentially hosting a "round table" based on facilitated dialogue with TransLink to address, among other items, identified HandyDART gaps and concerns as expressed by SAC in 2019.

Approximate timing: Late 2020

12. Seniors Recreational Activities

AFS: Social Participation – Strategy #2 (Short Term)

Background: Parks and Recreation continually reviews its programs and event offerings. Note that SAC received presentations from Parks and Recreation staff on programs for older adults in 2017 and 2019.

Proposed SAC role: Make recommendations on necessary programs to meet the needs, such as community challenges, community walks/runs for specific causes, and PARTICIPATION programs.

Approximate timing: Late 2020

13. Community Health Care Model

AFS: Community Support & Health Services – Strategy #1 (Short Term)

Background: The AFS recommends supporting Fraser Health and community service providers in addressing community health needs.

Proposed SAC role: Liaise with Fraser Health, Healthier Community Partnership, Langley Division of Family Practice, and Township staff in order to identify opportunities for siting comprehensive interdisciplinary primary health care facilities within local communities in the Township.

Approximate timing: Late 2020

Potential Future Projects

1. Accessible / Adaptable Housing Policies

AFS: Housing – Strategy #1 (Short Term)

Background: The AFS recommends the regular review and update of the adaptable housing policy.

Potential SAC role: Strategic participation further to the housing needs assessment with respect to broadly implementing SAFER standards, accessibility enhancements, and a strategic review of our current Adaptable Housing Policy as the seniors demographic increases. Liaise with Township staff in order to advance the number of accessible/adaptable units in all new rental buildings and affordable housing developed in the Township.

2. Affordable Housing

AFS: Housing – Strategies #2 and #5 (Short and Medium Term)

Background: The AFS recommends implementation of the Housing Action Plan as well as work with the development community and other levels of government to encourage affordable housing.

Potential SAC role: Continue to work with Township staff to ensure the creation of more affordable housing options by proactively pursuing senior government funding and reviewing strategic Township opportunities to leverage land or other policies to enhance the financial viability of such plans, in order to enhance the number of over-all units throughout the Township. Review of developed options and strategies with potential recommendations to be conducted by SAC.

3. Micro-Transit Service and Emerging Ride Hailing Options

AFS: Transportation – Strategy #4 (Short Term)

Background: The AFS includes recommendations regarding improved transit service. On December 16, 2019, Council directed staff to report on the potential implementation of a micro-transit pilot project by TransLink within the Township.

Potential SAC role: Co-ordinate a potential recommendation regarding community shuttle options and a multi-modal transportation approach.

4. **Inter-generational programs**

AFS: Respect & Social Inclusion – Strategy #4 (Medium Term)

Background: The AFS recommends the development of programs and initiatives that bring multiple generations together, and the Township has piloted such initiatives in the past.

Potential SAC role: Review, identify and recommend appropriate programs and initiatives that can be implemented at established events, such as hot lunch days, reading to elementary / K-classrooms, PAC assistance (finance and accounting), field trips / crosswalks, and band / concert assistance.

5. **Mobility Transportation**

AFS: Transportation – Strategy #8 (Long Term)

Background: The AFS recommends considering the increased use of motorized scooters when reviewing road, sidewalk, and trail design standards.

Potential SAC role: Incorporate scooters and the expanding use of other mobility devices for immediate analysis to accelerate the timeline for review in current Age-friendly Strategy. Township staff to coordinate with SAC on assessments and review of current standards for consideration of amendments to design standards in the Township to reflect an age-friendly “lens.”

6. **Seniors Employment**

AFS: Civic Participation & Employment – Strategy #7 (Long Term)

Background: The AFS includes actions that encourage local businesses to identify employment positions for older adults.

Potential SAC role: Consider sponsoring or co-hosting a workshop or job fair on senior employment opportunities by liaising with senior-service stakeholder agencies such as the Langley Seniors Community Action Table, the Langley Seniors Resources Society and other identified senior-serving agencies.

7. **Redevelopment of Langley Memorial Hospital Site**

AFS: Community Support & Health Services – Strategy #6 (Long Term – Ongoing)

Background: The AFS recommends collaborating with Fraser Health in preparation of a Master Site Plan for the Langley Memorial Hospital.

Potential SAC role: Liaise with Fraser Health, Langley Memorial Hospital Foundation, and Township staff in order to inform “Age-friendly” values such as “aging in place” with respect to creating a viable and vibrant re-design of the existing hospital site to include housing and campus of care with focussed geriatric programmes and other complementary disciplines, further to the focus and interests of SAC.



TERMS OF REFERENCE

SENIORS ADVISORY COMMITTEE (SAC)

Approved by Council: Dec. 2012
 Amended: May 2013
 Amended: Oct. 2019

1.0 ESTABLISHMENT

The SENIORS ADVISORY COMMITTEE (the “Committee”) is established pursuant to the Advisory Committee Establishment Bylaw 2008 No. 4700, including its amendments, and is an advisory committee subject to the specific scope and mandate outlined in this Bylaw and as supplemented by the provisions of this document.

2.0 PURPOSE

The Committee is established by Council to:

- 2.1 represent the Township of Langley seniors’ perspectives on municipal and other key seniors’ issues (i.e. transportation, affordable housing, parks, cultural, and recreation services, and geographical service delivery)
- 2.2 provide a voice for Township of Langley seniors, exchanging information about current issues and emerging concerns
- 2.3 provide input to Township staff as requested on an ongoing basis
- 2.4 work toward identified goals as outlined in an annual work plan (work plan may include hosting seniors discussion forums, support strategic planning for development of local senior services, public information, etc.)
- 2.5 make recommendations to Council on related matters

3.0 MANDATE

The Committee is interested in raising awareness of seniors needs for services in terms of outdoor spaces and places, transportation, housing, social participation, respect and social inclusion, civic participation and inclusion, communication and information, and community support and health services in the community.

On May 13, 2013, Council designated the Seniors Advisory Committee as the “Age-Friendly Advisory Steering Committee”, as per the Age-Friendly Status requirements.

4.0 COMPOSITION AND STRUCTURE

4.1 Community Representatives

In making its appointments to the Seniors Advisory Committee, Council is requested to consider Langley's geographic diversity and public interest, and appoint applicants who possess knowledge and expertise in these areas.

4.2 Duration of Appointments

Terms will be two years duration. Appointments made after the date of adoption of Council Advisory Committee Establishment Bylaw 2008 No. 4700 Amendment Bylaw 2012 No. 4905 will serve as year one in the calculation of service for all Committee appointees, and it is recommended that when the first appointments are made in January 2013 that half of the appointees be appointed to serve a one-year term and half be appointed to serve a two-year term to ensure coverage.

4.3 Remuneration

A member may be reimbursed for incidental and out of pocket expenses incurred for work on behalf of and approved by the Committee upon prior approval of Council.

5.0 ROLES AND RESPONSIBILITIES

5.1 Responsibilities of Committee Members

5.1.1 Co-Chairs

Council Advisory Committees will be co-chaired by the Council representative appointed to the Committee (non-voting) and a community member appointee (voting) as elected by the Committee. The Co-Chairs facilitate the meetings of the Committee and work with staff on related tasks between meetings. The Co-Chairs will consult with staff and Committee members to appoint liaison representatives to support the work of affiliated committees. The Co-Chairs speak for community participation, infrastructure, and environment issues, and represent the views of the Committee in any external liaisons and Township meetings.

5.1.2 Committee Members

Committee members work together to contribute community knowledge, expertise, and advice in matters related to Township of Langley seniors.

6.0 MEETINGS

6.1 Staff Support

The General Manager, Engineering and Community Development, or designate shall attend and support Committee meetings.

7.0 SUBCOMMITTEES

When and as required by other levels of government, and in maintenance of professional standards, accreditations or best practices Council may consider and allow the formation of subcommittees with specific expertise and oversight. As these subcommittees are not ad hoc or task force specific, the establishment of a subcommittee must be by a resolution of Township Council on a yearly basis.

8.0 TASK FORCES

The Committee may establish a task force for a specific purpose with duration of up to a maximum of 180 days unless approved by Council, to undertake special projects which may require extended consultation, review and planning, subject to prior approval by Council.

**SENIORS ADVISORY COMMITTEE
MEETING SCHEDULE FOR 2021**

January 20, 2021

February 17, 2021

March 17, 2021

April 21, 2021

May 19, 2021

June 16, 2021

September 15, 2021

October 20, 2021

November 17, 2021

December 15, 2021