



RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

January 13, 2021 at 7:00pm
Via Zoom

A G E N D A

Code of Ethics Signing (sent electronically under separate cover)

Signing of the *"Code of Ethics, Confidentiality, and Conflict of Interest for Council Members and Appointees"*.

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A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee - January 13, 2021

Recommendation that Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the January 13, 2021 meeting.

B. ADOPTION OF MINUTES

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1. Recreation, Culture, and Parks Advisory Committee – November 12, 2020

Recommendation that Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the November 12, 2020 meeting.

C. DELEGATIONS AND PRESENTATIONS

D. REPORTS

1. Council Co-Chairperson's Report

E. CORRESPONDENCE

Elections

Election of Co-Chair for the year 2021.
(Bylaw 4700 – 8.1)

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F. WORK PROGRAM

7-10

1. 2020 Final Report

Advisory Committee to review and endorse 2020 Final Report.

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2. Draft 2021 Work Program

Taking into consideration the current pandemic, the continual change in Public Health Officer orders and guidelines from other regulatory bodies, the Advisory Committee will discuss the draft 2021 Work Program. Co-chairs shall ask for motion to adopt or motion to defer until February meeting. 2020 Work Program revised in September, attached for reference.

3. Community Liaisons

- a) Langley Outdoor Sports Advisory Group - Meets 5 times per year: Sep, Oct, Nov, Feb, and May.
- b) Museum Advisory Group – Meets the 4th Thursday of the month from 7:00-9:00pm, January to June and September to December.
- c) Langley Community Awards Selection Committee – meets prior to Volunteer Appreciation Event to evaluate submitted nominations

Advisory Committee members to consider serving as a Community Liaison on the Langley Outdoor Sports Advisory Group, Museum Advisory Group, or Langley Community Awards Selection Committee. Appointments to be made at the February meeting.

G. COUNCIL REFERRALS

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

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1. 2021 Meeting Schedule

2. 2021 Membership List

To be provided under separate cover if the committee is in agreeance.

N. NEXT MEETING

Date: February 10, 2021
Location: via Zoom
Time: 7:00 pm

O. TERMINATE

Township of
Langley



Est. 1873

RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

November 12, 2020 at 7:00pm
virtual Zoom Meeting

MINUTES

Present:

E. Erickson (Community Co-Chair)
Councillor K. Richter (Council Co-Chair)

M. Jackstien, D. Kang, K. Ludlam, M. Pratt, and J. Wilkins

School Board Representative:

D. Tod

Guest:

S. Hargrove, CEO, Fraser Valley Regional Library

Staff:

J. Aldag, Cultural Services Manager
K. Stepto, Recording Secretary

A. APPROVAL AND RECEIPT OF AGENDA ITEMS

1. Recreation, Culture, and Parks Advisory Committee - November 12, 2020

Moved by J. Wilkins,

Seconded by M. Jackstien.

That the Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the November 12, 2020 meeting.

CARRIED

B. ADOPTION OF MINUTES

1. Recreation, Culture, and Parks Advisory Committee – October 14, 2020

Moved by K. Ludlam,

Seconded by M. Pratt,

That Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the October 14, 2020 meeting.

CARRIED

C. DELEGATIONS AND PRESENTATIONS

1. Library Services Annual Update

S. Hargrove provided the annual update on Fraser Valley Library Services. He provided the following information.

Impact of COVID-19 on Library Services:

- All libraries were closed to the public on March.
- Alternative service models and virtual programming services were immediately developed.
- The first virtual event, “Dance Party”, took place on March 27 just ten days after closing to the public.
- Virtual programs began being delivered regularly starting two weeks after the closure.
- A digital library card came into effect on April 2. Circulation of digital content has soared.
- “FVRL Express” began on June 1 which is a click and collect program.
- In the first two weeks of FVRL Express, over 60,000 items were signed out.
- Libraries re-opened on August 4 from 10:00am to 5:00pm, Monday to Saturday.
- COVID-19 will cost the FRVL \$300,000 by the end of they year.

Change in Business: Pre and Post COVID-19

- FVRL is well known for Playground material, which include many non-traditional collections and services such as: ukuleles, robots, telescopes, birdwatching backpacks etc. These collections are still very popular except for seasonal ones like birdwatching.
- Virtual programming such as book clubs, guest speakers etc. is being developed.
- Physical circulation has declined slightly, but digital circulation, eBooks, eAudiobooks, streaming video etc., has increased to offset this decline,
- Circulation is at 90% to 95% of regular levels.
- New library cards are being issued at 50 per day.
- Close to 10,000 physical items are being circulated per a day, and digital circulation is approximately double what it was this time last year
- In-library programming has moved to virtual programming – almost 200,000 views to date.

Forecast:

- Expect 2021 to be very comparable to this year, with some return of more traditional services such as “in library” programming restarting towards the end of next year, dependent on vaccine development etc.
- Goal is to return to some level of in-person programming by next summer when outdoor programming becomes possible again, with more traditional in-library programming coming towards the end of the year.
- Even post-COVID, FVRL Express and virtual programming will continue, as this whole new market has been discovered.

D. REPORTS**1. Co-Chairperson's Report**

Councillor Richter provided the following update:

- Council passed a motion to re-open WC Blair Recreation Centre Pool by the end of November, or as soon as practical. COVID-19 safety protocols are being put into place and staff are being re-hired.
- Council also directed staff to open Walnut Grove Community Centre pool in early January. These pool re-openings are being assisted by Federal Government funds that have been transferred to the Provinces.
- The Fort Langley pool replacement will have a three-month public consultation process beginning in the New Year with six different options to be presented.
- All 20 cannabis store applications will be going forward for public input over the coming months.
- Council voted against a Family Mausoleum in the Fort Langley cemetery.
- The Tree Protection Advisory Committee had their first meeting on October 29 and will be reviewing the tree protection bylaw that was put into place in 2019, and also will look at tree canopy protection.
- The Housing Needs Action Plan will be coming back to Council for review.
- A Notice of Motion will be coming forward for a FireWorks Hotline for residents to report fireworks being launched without a permit.

E. Erickson reported that all Township facilities are operating under the provincial health regulations.

E. CORRESPONDENCE**F. WORK PROGRAM****G. COUNCIL REFERRALS**

H. OTHER BUSINESS AND ITEMS FOR INFORMATION

1. **Langley Centennial Museum Update**

J. Aldag reported that the museum has received approval from the EOC to open on November 16 for public bookings allowing passive viewing of the exhibitions. One hour pre-booked timeslots will be available Monday through Friday from 11:00am to 4:00pm. Family units and/or up to 15 students and teachers in a bubble can attend at one group at a time.

2. **SD35 Update**

D. Tod reported that there have been 16 COVID-19 exposures in SD35 Schools. This has been managed well but is always concerning for teachers and staff.

3. **Museum Advisory Group Update**

K. Ludlam reported that the Museum Advisory Group is doing a comprehensive review of all of the First Nations programs' content to ensure appropriateness of existing content and to see if First Nations content can be appropriately added, if applicable, to other programs. She further noted that the Museum Gift Shop is open online for curbside pickup.

N. NEXT MEETING

Date: December 9, 2020
Location: virtual Zoom meeting
Time: 7:00 pm

O. TERMINATE

Moved by J. Wilkins,
Seconded by M. Pratt,
That the meeting terminate at 8:11pm.
CARRIED

CERTIFIED CORRECT:

Community Representative Co-Chair

Council Representative Co-Chair

Township of
Langley



Est. 1873

RECREATION, CULTURE, and PARKS ADVISORY COMMITTEE

Final Report – 2020 Work Plan

Submitted by:

Earl Erickson and Councillor Kim Richter, 2020 Co-Chairs

The Recreation, Culture, and Parks Advisory Committee had a challenging year as a result of the COVID-19 pandemic, which impacted many items on the Committee's work plan, as well as the Committee's ability to meet through much of the year. In spite of these challenges, the Advisory Committee continued to perform its role, as defined in its Terms of Reference:

- **Provide advice** to Council and/or the Division on budgets, policies, priorities, service levels, issues and plans;
- **Represent all** segments of the community by providing a conduit between the community and Council. It may coordinate and encourage public participation in decisions regarding budgets, policies, priorities, service levels, issues and plans;
- **Incubate** good ideas, develop creative solutions and initiate change in the area of budgets, policies, priorities, service levels, issues and plans;
- **Advocate** the understanding of the value of recreation, culture, and parks to the public and Council to assist in decisions regarding budgets, policies, priorities, service levels, issues and plans.

The 2020 Advisory Committee* was comprised of the following nine (9) voting members:

Mr.	Zach	DiGuistini
Mr.	Earl	Erickson
Ms.	Diane	Gendron
Ms.	Lorraine	Goulet
Mr.	Michael	Jackstien
Mr.	Dave	Kang
Ms.	Kate	Ludlam
Mr.	Michael	Pratt
Mr.	Jonathan	Wilkins

The 2020 Advisory Committee was comprised of the following three (3) non-voting members:

School Trustee David Tod (non-voting)

Councillor Kim Richter (Municipal Rep, Council Co-Chair)

Councillor Eric Woodward (Municipal Rep, Community Co-Chair)

At its February meeting, the Committee established its 2020 Work Plan. The original work plan included updates on events and programs that were cancelled due to COVID-19. Additionally, several Committee meetings had to be cancelled throughout the year. As such, the work plan was reduced. A status report on the reduced work plan is provided below:

Advisory Committee Orientation

An orientation was provided by Legislative Services for all members. This included a review of the Council Advisory Committee Establishment Bylaw 2008 No. 4700.

Election of Co-Chair

Earl Erickson was elected as Co-Chair for 2020. Councillors Richter and Woodward served as Council Co-Chairs.

Heritage Centre Update

At its October Meeting, Staff provided a project update and overview of the new Fort Langley Museum and Heritage Centre, "Salishan Place by the River".

Library Services Update

At the November meeting, a presentation regarding library services in the Township was provided to the Committee.

Performing Arts Centre

The Committee discussed the topic of a Performing Arts Centre at several meetings.

ANNUAL TASK FORCES:

The following annual task force was formed.

Langley Awards Selection Committee

The Advisory Committee appointed members to sit on a task force responsible for selecting the annual recipients of:

- Pete Swensson "Outstanding Community Youth" Award
- Eric Flowerdew "Volunteer of the Year" Award
- John & Muriel Arnason "Volunteers of the Year" Award

RCPAC Selection Representatives: K. Ludlam, M. Pratt, and D. Todd

The Langley Awards Celebration was unfortunately postponed due to COVID-19 and related restrictions surrounding gatherings, however the winners were still presented with their awards by the Mayor, in a physically distant ceremony. The Award Winners were as follows:

Eric Flowerdew Volunteer Award: Nigel Easton

John and Muriel Arnason Award: Carol Paulson and Dave Melnychuk.

Pete Swensson Outstanding Community Youth Award: Prabhasha Wickramaarachchi.

Community Liaisons

Members of the Advisory Committee were selected to serve as community liaisons for the following Committees / Groups. Each role also had a staff member assigned to it as well. It was expected that Advisory Committee members would become as knowledgeable as possible about one or more of these areas of focus, and become a point of contact between the community and the Advisory Committee for any issues of relevance. In most of these focus areas – the Advisory Committee member was able to report back regularly with insights about their area of liaison.

Appointments were made as follows:

- a) Pool Advisory Group – Dave Kang
- b) Langley Outdoor Sports Advisory Group – Jonathan Wilkins
- c) Museum Advisory Group – Kate Ludlam
- d) Trails Advisory Group – Michael Pratt.

Conclusion:

The Committee had a successful year, despite the unprecedented challenges presented by the COVID-19 pandemic. The diversity of the members allowed the Committee to engage in meaningful discussion regarding the huge breadth of subject areas discussed during 2020.

*Due to the COVID-19 Pandemic, TOL Council extended the terms of the members of the Recreation, Parks Advisory Committee by one year. As a result of that decision no terms expired in 2020.

The Advisory Committee looks forward to a productive year in 2021, and their continued involvement in the role of representing the community and serving Township of Langley Council.

Earl Erickson and Councillor Kim Richter, Co-Chairs
Recreation, Culture, and Parks Advisory Committee



Recreation, Culture, and Parks Advisory Committee 2020 Work Program

A Action Required
D Delegation
P Presentation
R Report
R/F Review / Feedback
U Staff Update

General Committee Work

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Orientation	P								
Election of Co-Chair	A								
2019 Final Report	A								
Work Program <i>Approve and appoint liaison roles</i>	R&F	A							
Capital Budget <i>Staff presentation 2020/21 budget highlights</i>				P					U
Conferences <i>BCRPA 2020 annual conference April 29 – May 1, in Victoria. Selection of 1 member to attend and to provide report to committee.</i>		R/F	A						
Fees and Charges <i>Staff update re proposed 2020/2021 fees and charges</i>				U					
Parks Regulation Bylaw						U			

Projects, Programs and Events

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Youth Programs and Services <i>Youth week, first week in May</i>				P R/F					
Seniors Programs and Services <i>Seniors week, second week in June</i>					P R/F				
Parks Tour						P			
Christmas in Williams Park				U				U	
Canada Day Events				U			U		
Public Art Policy			U A						
Cultural Programs									P U
Library Services <i>FVRL annual update</i>									P U
Langley Walk <i>First Sunday in May</i>				U					
Heritage Centre Update								U	



Recreation, Culture, and Parks Advisory Committee 2020 Work Program

A Action Required
D Delegation
P Presentation
R Report
R/F Review / Feedback
U Staff Update

Annual Task Forces

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
Langley Awards <i>Pete Swensson Outstanding Community Youth</i> <i>Eric Flowerdew Volunteer of the Year</i> <i>John & Muriel Arnason Volunteers of the Year</i> Nomination Task Force Staff: S. Regehr Committee Representatives: TBD Selection Task Force Staff: S. Regehr Committee Representatives: TBD		A	U	U					

Community Liaisons

	Jan	Feb	Mar	Apr	May	June	Sept	Oct	Nov
ADHOC Groups <i>Appointment of representatives and subsequent updates</i> Pool Advisory Group (PAG) Staff: A. Brandon Committee Representative: TBD Langley Outdoor Sports Advisory Group (LOSAG) Staff: T. Bucker, S. Johnson Committee Representative: TBD Trail Advisory Group (TAG) Staff: A. Neufeld Committee Representative: TBD		A			U				U
Museum Advisory Group <i>Appointment of representatives and subsequent updates</i> Staff: TBD Committee: TBD		A						U	R/F A

**RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE
MEETING SCHEDULE FOR 2021**

January 13, 2021

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

June 9, 2021

September 8, 2021

October 13, 2021

November 10, 2021

December 8, 2021