



## **RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE**

January 9, 2019, at 7:00pm  
Salmon River Committee Room  
4<sup>th</sup> Floor, 20338 – 65 Avenue, Langley, BC

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### **A G E N D A**

#### **Introduction of New Member**

Welcome and introduction of new members.

#### **Code of Ethics Signing** (pg. 1-6)

Signing of the “*Code of Ethics, Confidentiality, and Conflict of Interest for Council Members and Appointees*”.

#### **Photograph of 2019 Recreation, Culture, and Parks Advisory Committee**

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#### **A. APPROVAL AND RECEIPT OF AGENDA ITEMS**

##### **1. Recreation, Culture, and Parks Advisory Committee - January 9, 2019**

Recommendation that Recreation, Culture, and Parks Advisory Committee approve the agenda and receive the agenda items of the January 9, 2019 meeting.

#### **B. ADOPTION OF MINUTES**

7-11

##### **1. Recreation, Culture, and Parks Advisory Committee – September 12, 2018**

Recommendation that Recreation, Culture, and Parks Advisory Committee adopt the Minutes of the September 12, 2018 meeting.

#### **C. DELEGATIONS AND PRESENTATIONS**

#### **D. REPORTS**

##### **1. Council Co-Chairperson’s Report**

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**E. CORRESPONDENCE**

- 12-14            **1.     Memo from the Langley Awards Task Force re: Volunteer Awards Policy Amendment**

**Elections**

Election of Co-Chair for the year 2019.  
(Bylaw 4700 – 8.1)

**F. WORK PROGRAM**

- 15-17            **1.     2018 Final Report**

Advisory Committee to review and endorse 2018 Final Report.

- 2.     Draft 2019 Work Program** (to be provided on table)

Advisory Committee to discuss the draft 2019 Work Program. Co-chairs shall ask for motion to adopt or motion to defer until February meeting.

- 3.     Community Liaisons**

- a) Pool Advisory Group - Meets 2 to 3 times per year: Feb, May, and Nov.
- b) Langley Outdoor Sports Advisory Group - Meets 5 times per year: Sep, Oct, Nov, Feb, and May.
- c) Trails Advisory Group – Meets bi-monthly. Next scheduled meetings are: January 20, March 19, May 28, and September 24.
- d) Museum Advisory Group – Meets the 4<sup>th</sup> Thursday of the month from 7:00-9:00pm, January to June and September to December.

Advisory Committee members to consider serving as a Community Liaison on the Pool Advisory Group, Langley Outdoor Sports Advisory Group, or Trails Advisory Group. Appointments to be made at the February meeting.

Advisory Committee to review and endorse the community members, and to further ask Council to appoint them to the Museum Advisory Group (information regarding community members to be provided on table).

- 4.     Langley Awards Task Force**

Update from Staff.

**G. COUNCIL REFERRALS**

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H. **OTHER BUSINESS AND ITEMS FOR INFORMATION**

1. **2019 Meeting Schedule** (to be provided on table)
2. **2019 Membership List** (to be provided on table)

N. **NEXT MEETING**

**Date:** February 13, 2019  
**Location:** Salmon River Committee Room  
4<sup>th</sup> Floor, 20338 – 65 Avenue  
**Time:** 7:00 pm

O. **TERMINATE**



# COUNCIL POLICY

**Subject: Code of Ethics, Conduct,  
Confidentiality, and Conflict of  
Interest for Council Members  
and Appointees**

**Policy No:**  
**Approved by Council:**  
**Revised by Council:**

**01-025**  
**2011-11-07**  
**2016-05-30**

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## **1. Purpose**

- 1.1. The residents and businesses of the Township of Langley (the Township) are entitled to have a fair, honest, and responsible local government that has earned the public's full confidence for integrity. Therefore, the purposes of this Code of Ethics, Conduct, Confidentiality, and Conflict of Interest (the Code) are to ensure that:
  - 1.1.1. all members of Council (Members) and all persons appointed by Council to boards, committees, commissions, panels, or task forces, whether they are members of Council or not (Appointees) carry out their duties with integrity, impartiality and independence
  - 1.1.2. Members and Appointees treat one another, Township officers and employees, and the public with respect
  - 1.1.3. the conduct of Members and Appointees in the performance of their duties and responsibilities with the Township is above reproach
  - 1.1.4. Members and Appointees respect and uphold confidentiality requirements
  - 1.1.5. Members and Appointees avoid any conflict of interest

## **2. Application of the Code**

- 2.1. The Code is applicable to all Members and Appointees. The bodies to which Council can appoint Appointees are referred to collectively as Committees throughout this Code.

## **3. Policies**

- 3.1. Code of Ethics
  - 3.1.1. Members and Appointees will adhere to the following Code of Ethics:
    - 3.1.1.1. maintain the highest ideals of honour, integrity, and accountability and discharge public duties in a manner that is fair, honest, professional, and responsible

- 3.1.1.2. comply with all applicable federal, provincial, and local laws in the performance of public duties. These laws include, but are not limited to, the Local Government Act, Community Charter, Freedom of Information and Protection of Privacy Act, Criminal Code, Human Rights Code, all laws pertaining to financial disclosures and employer responsibilities, and any other relevant Township bylaws and policies
- 3.1.1.3. base their decisions on the merit and substance of the matter at hand
- 3.1.1.4. refrain from abusive conduct, personal charge or verbal attacks upon the character or motives of other Members and Appointees, Township officers, and employees, or the public
- 3.1.1.5. respect and adhere to the structure of government as established in the Township. In this structure, the Council determines the policies of the Township with the advice, information, and analysis provided by Committees, staff, and the public. Members and Appointees, therefore, will not interfere with the administrative functions of the Township or with the professional duties of Township staff, nor will they impair the ability of staff to implement Council policy decisions.
- 3.1.1.6. not use public resources that are not available to the public in general, such as staff time, equipment, supplies or facilities, for private gain or personal purposes
- 3.1.1.7. not accept any gift, money, property, position or favour of any kind whether to be received at the present or in the future, from any person except as follows:
  - 3.1.1.7.1. where such a gift or favour is authorized by law
  - 3.1.1.7.2. where such contributions are lawful campaign contributions
  - 3.1.1.7.3. where such gifts or favours are received as an incident of the protocol, social obligation, or common business hospitality that accompany the duties and responsibilities of the member, and then only in compliance with applicable laws

## 3.2. Confidentiality

- 3.2.1. Members and Appointees will adhere to the following requirements in relation to confidentiality:
  - 3.2.1.1. unless otherwise authorized by Council or a Committee, keep in confidence any record held in confidence by the Township, until

the record is released to the public as lawfully authorized or required

3.2.1.2. unless otherwise authorized by Council or a Committee, keep in confidence information considered in any part of a Council meeting or Committee meeting that was lawfully closed to the public, until Council or the Committee discusses the information at a meeting that is open to the public

3.2.1.3. Members and Appointees will not use confidential information for the personal profit or gain of themselves or others

### 3.3. Conflict of Interest

3.3.1. Members and Appointees will adhere to the following requirements in relation to conflicts of interest:

3.3.1.1. be aware of and act in accordance with Division 6 of Part 4 of the *Community Charter* and the Oath of Office

3.3.1.2. be aware of and declare, in writing where necessary, any real or perceived conflicts of interest. A conflict of interest exists where:

3.3.1.2.1. a Member or Appointee is a director, member or employee of an organization seeking a benefit from the Township on which the decision making body will make a recommendation or decision

3.3.1.2.2. the Member or Appointee has a direct or indirect pecuniary interest in the outcome of deliberations

A conflict of interest does not exist if:

3.3.1.2.3. the pecuniary interest of the Member or Appointee is a pecuniary interest that is sufficiently in common with electors of the Township generally

3.3.1.2.4. the pecuniary interest is so remote or insignificant that it cannot reasonably be regarded as likely to influence the Member or Appointee in relation to the matter

3.3.1.2.5. where a conflict of interest exists, Members and Appointees must not participate in the discussion of the matter or to vote on a question in respect of the matter, must declare to the body that a conflict exists, and must remove themselves from the meeting during consideration of the issue to which the conflict relates. The declaration of a conflict and the Member's or Appointee's exit from and return to the meeting will be noted in the minutes

- 3.3.1.2.6. where in the opinion of Council or a Committee, a Member or Appointee is in a conflict of interest and has not so declared, the body may ask for a review of the matter by the Township Clerk. The matter, if unresolved, may then be referred to legal counsel or to Council for review.

#### 3.4. Code of Conduct – Committee Appointees

##### 3.4.1 Expressing Personal Opinions or Beliefs

In some circumstances and within certain programs, advisory committee members or board members may be required or requested to provide an opinion in regards to the nature of a program or service. It is extremely important that committee or board members use judgment before expressing specific opinions. Township advisory committee members and board members should refrain from expressing their personal convictions and ideals, such as religious or any other personal beliefs or philosophies, to fellow committee or board members or to the public

##### 3.4.2 Representation to the Media

It is extremely important that only Council members or designated staff speak to the media in relation to Township issues. If at any time, advisory committee or board members are approached or contacted by a media representative, the member should contact the staff member coordinating the committee or board.

##### 3.4.3 Comments

Advisory committee and board members will refrain from providing comments, either written or in an electronic format, to members of Council that do not advance or enhance the purpose of the committee/board.

#### 4. Implementation of the Code of Ethics

- 4.1. This Code is intended to be self-enforcing. Members and Appointees should view the Code as a set of guidelines that expresses the standards of conduct expected of them. Implementation is most effective when Members and Appointees are thoroughly familiar with the Code and embrace its provisions. For this reason, the Code will be provided to candidates for Council and applicants to Committees.
- 4.2. Members and Appointees will be requested to sign the Statement, attached as Appendix A, affirming they have read and understood the Township of Langley Code. In addition, Council and Committees shall annually review the Code, and Council shall consider recommendations from Committees and update the Code as necessary.

5. Compliance and Enforcement

- 5.1. Members and Appointees themselves have the primary responsibility to ensure that the standards and requirements in this Code are understood and met, and that the public can continue to have full confidence in the integrity of the governance of the Township of Langley.
- 5.2. Council may impose sanctions on Members and Appointees whose conduct does not comply with the Township's Code. Council may:
  - 5.2.1. impose a motion of censure on a Member
  - 5.2.2. rescind the appointment of an Appointee to a Committee
  - 5.2.3. take action under s. 117(2) of the *Community Charter* or under the *Offence Act*
  - 5.2.4. control the Member's or Appointee's access to areas of the Township property or to officers and employees, including by phone or email
- 5.3. To ensure procedural and administrative fairness, a Member or Appointee who is alleged to have violated any provision of the Code shall have a minimum of one week or the time between two consecutive regular Council meetings, whichever is greater, to prepare his or her case, with legal counsel if the Member or Appointee so chooses, to respond to these allegations. Before considering a sanction, Council must ensure that a member has:
  - 5.3.1. received a written copy of the case against him or her
  - 5.3.2. a minimum of one week or the time between two consecutive regular Council meetings, whichever is greater, to prepare a defence against any allegations
  - 5.3.3. a fair opportunity to be heard

6. Violation Not Cause to Challenge a Decision

- 6.1. A violation of this Code of Ethics shall not be considered a basis for challenging the validity of a Council or a Committee decision.



**APPENDIX A:  
MEMBER STATEMENT**

**Council of the Township of Langley and Council Appointees to Boards,  
Committees, Commissions and Task Forces**

As a Member of the Township of Langley Council or an Appointee of a Township Committee or Board, I agree to uphold the Code of Ethics, Confidentiality and Conflict of Interest adopted by the Township and to conduct myself by the following model of excellence. I will:

- recognize the diversity of backgrounds, interests, and views in our community;
- help create an atmosphere of open and responsive government;
- conduct public affairs with integrity, in a fair, honest, and open manner;
- respect one another and the unique role and contribution each of us has in making the Township a better place to work and live;
- strive to keep the decision-making processes open, accessible, participatory, understandable, timely, just, and fair;
- avoid and discourage conduct which is not in the best interests of the Township;
- avoid any real or perceived conflict of interest and declare at the earliest opportunity, in writing, any interest that is or may be in conflict with the business of the body of the Township in which I am participating;
- respect and uphold confidentiality requirements; and
- treat all people with whom I come in contact in the way I wish to be treated.

*I affirm that I have read and understood the Township of Langley Code of Ethics, Confidentiality, and Conflict of Interest.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name (please print):

Office / Committee:

\_\_\_\_\_

\_\_\_\_\_

Township of  
**Langley**



Est. 1873

## RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

September 12, 2018 at 7:00pm  
Salmon River Committee Room  
4<sup>th</sup> Floor, 20338 – 65 Avenue, Langley, BC

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### MINUTES

**Present:**

E. Erickson, (Community Co-Chair)  
Councillor B. Whitmarsh (Council Co-Chair)

**Present:**

D. Gendron, J. Kusack, C. Profitt, and J. Wilkins

**School Board Representative:**

R. Wallace

**Staff:**

C. Blair, Director – Parks and Recreation  
P. Tulumello, Director – Arts, Culture, and Community Initiatives  
K. Stepto, Recording Secretary

**Guest:**

D. Thiessen, Manager, Fraser Valley Regional Library

### **A. APPROVAL AND RECEIPT OF AGENDA ITEMS**

#### **1. Recreation, Culture, and Parks Advisory Committee – September 12, 2018**

Moved by D. Gendron,  
Seconded by J. Wilkins,  
That the Recreation, Culture, and Parks Advisory Committee adopt the agenda  
and receive the agenda items of the September 12, 2018 meeting.  
**CARRIED**

### **B. ADOPTION OF MINUTES**

#### **1. Recreation, Culture, and Parks Advisory Committee – May 9 2018**

Moved by J. Kusack,  
Seconded by D. Gendron,  
That the Recreation, Culture, and Parks Advisory Committee adopt the Minutes  
of the May 9, 2018 meeting.  
**CARRIED**

## C. DELEGATIONS AND PRESENTATIONS

### 1. Library Services Update

D. Thiessen, Manager, Fraser Valley Regional Library (FVRL), provided a presentation regarding Library Highlights for 2018. He noted that FVRL is the largest in BC, serving a population of over 700,000. The vision of FVRL is: To be an innovative organization that is recognized as a vital community destination and resource for literacy, recreation, informed decision-making, and social interaction.

He provided the following information:

#### Collection:

- FVRL has a floating collection of 1.1 million items.
- The demand for the collection is strong – print/eBook/audiobook.

#### Online Activity:

- “The Reading Room” is a new virtual room for customers to discover new books and other library materials.
- “My Reading Adviser” provides personalized recommendations from FVRL staff, delivered via email.
- Staff delivered Podcasts offer a way to connect with customers by highlighting trending and staff favourite book and films. A new episode is released every other Friday.

#### Culture of Learning:

- “The Playground” supports STEAM education: science, technology, engineering, arts, and mathematics.
- Offers a lending collection and in-library, non-traditional items (ukuleles, Sphero SPRK+, telescopes, green screens, Makey-Makey boards, Keva planks, virtual reality, and Cubetto).

#### Outreach:

- Municipal Awareness Day
- Bi-weekly story times at the Early Learning Centre
- RibFest
- Canada Day
- Fairs/Festivals

#### Social Engagement

- Diwali Celebration
- Chinese New Year
- Library Champions Program (Helping new immigrants discover libraries and their communities).

#### Overall performance:

- Circulation (print only) – 532,852 (up 0.2%)
- Customer visits – 385,000 (up 6%)
- Number of programs – 676 (same)
- Program attendance – 19,740 (up 7%)

## C. DELEGATIONS AND PRESENTATIONS

Moving Forward:

- Create a digital library card
- Enhance podcasting
- Add to non-traditional lending collection

## D. REPORTS

### 1. **Co-Chairperson's Report**

E. Erickson reported that he attended the Otter Co-Op Outdoor Experience Opening, the Aldergrove Arena Opening, and the Outdoor Summer Concert Series at the Langley Events Centre. He noted that all were excellent events. He further thanked the members for their dedication to the committee and the community.

Councillor Whitmarsh reported that he attended the Canada Day Celebrations and the Otter Co-Op Outdoor Experience Opening. He noted that Labonte Drive will be opening soon and that the Municipal Election is on October 20.

## E. CORRESPONDENCE

## F. WORK PROGRAM

### 1. **Aldergrove Credit Union Community Centre Update (ACUCC)**

C. Blair reported that the ACUCC is now fully open and functioning. The summer was very successful with visitors coming from all over the world. Currently, the centre is open every day from 7:00am to 8:00pm, except Sundays which is from 8:00am to 8:00pm. The hours of operation are continually being evaluated. Members of the public are asked to email feedback and suggestions regarding the centre to [prinfo@tol.ca](mailto:prinfo@tol.ca)

### 2. **Christmas in Williams Park Update**

No report.

### 3. **Public Art Update – Community of Communities Mural Project**

P. Tulumello reported that 1300 photographs were taken at many community events and that a First Nations artist has been chosen to assemble the photographs into a mural. The mural will be unveiled in early 2019 at the Civic Facility.

### 4. **Museum Advisory Group Update**

No report.

**F. WORK PROGRAM**

**5. Langley Awards Task Force Update**

E. Erickson reported that the recommendations from the Task Force will be forwarded to the new Council for their consideration. More information will be brought back to the committee in the new year.

**6. Pool Advisory Group Update**

E. Erickson reported that the 2019 Summer Swim Club will take place at the ACUCC. He further noted that pool time allocations at WGCC and WC Blair are well organized by staff.

**7. Langley Outdoor Sports Advisory Group Update**

No report.

**G. COUNCIL REFERRALS**

**H. OTHER BUSINESS AND ITEMS FOR INFORMATION**

**1. Cultural Services Update – Museum Project**

P. Tulumello reported that a business plan was written and a grant application for funding sent to Canadian Heritage for consideration. Initial designs for a facility have been refined and interest from developers has been received and currently being reviewed by staff.

**N. NEXT MEETING**

**Date:** TBD  
**Location:** Salmon River Committee Room  
4<sup>th</sup> Floor, 20338 – 65 Avenue  
**Time:** 7:00 pm

**O. TERMINATE**

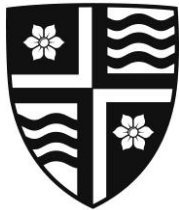
Moved by J. Kusack,  
Seconded by J. Wilkins,  
That the meeting terminate at 8:20pm.  
**CARRIED**

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Community Representative Co-Chair

\_\_\_\_\_  
Council Representative Co-Chair

Township of  
Langley



Est. 1873

## REPORT TO RECREATION, CULTURE, AND PARKS ADVISORY COMMITTEE

**PRESENTED:** JANUARY 9, 2019  
**FROM:** LANGLEY AWARDS TASK FORCE  
**SUBJECT:** VOLUNTEER AWARDS POLICY AMENDMENT

**REPORT:**  
**FILE:**

### RECOMMENDATION(S):

**That** the Recreation, Culture, and Parks Advisory Committee endorses the recommended changes to the three Volunteer Awards as outlined in this report, including the processes that lead to the nomination and selection of candidates annually; and further

That staff forward this report and recommendations to Council for endorsement.

### EXECUTIVE SUMMARY:

The Recreation Culture and Parks Advisory Committee awards three Volunteer Awards on an annual basis. The Pete Swensson “Outstanding Community Youth” Award, the Eric Flowerdew “Volunteer Award”, and the John and Muriel Arnason “Volunteers of the Year” Award are provided annually to citizens who exemplify the intent and spirit of the three awards.

A Langley Awards Task Force is appointed each year by the Advisory Committee to oversee the processes that lead to the nomination and selection of candidates. The Task Force is recommending the endorsement of a number of amendments to the Recreation, Culture, and Parks Volunteer Awards Policy and selection criteria, as follows:

1. That the “Eric Flowerdew Volunteer Award”, selection criteria be amended to remove the requirement that the candidate must currently reside in the Township of Langley. The award would then recognize an individual’s significant body of volunteer work and substantial contribution to the Township and not restrict a nomination based on current residential address.
2. That the “John and Muriel Arnason Volunteers of the Year Award”, selection criteria be amended to remove the culture, learning, and literacy criteria and replace with substantial contribution to the citizens of the Township of Langley.
3. That the “John and Muriel Arnason Volunteers of the Year Award”, selection criteria be amended to remove the requirement that the nominees must currently reside in the Township of Langley. The award would then recognize their volunteer work and significant contribution to the Township and not restrict a nomination based on current residential address.
4. That the number of Pete Swensson Award recipients be increased to two winners annually, each with a \$750.00 award.

## VOLUNTEER AWARDS

Page 2 . . .

5. That the number of Pete Swensson Award nominations allowed per school be amended from one per school to a formula based on approximately 300 students per nomination. This will allow schools with higher grade 11-12 student populations to recognize more eligible students, and will better reflect the changing structure of secondary schools within the Langley School District catchment.
6. That the wording of the criteria for the Pete Swensson Award recipients be altered slightly to emphasize the volunteer contribution(s) that the candidate has made to the Township of Langley and its citizens.
7. That the Terms of Reference for the Advisory Committee be amended to recommend that the composition of the Langley Awards Nominating Committee be expanded to include two members of the community with knowledge of the Awards process. Two current members of the Advisory Committee Task Force would join two appointed members of the community to meet from October – January to solicit / encourage nominations and to pre-screen the nominations after the nomination deadline. 2-3 members of the Task Force would then meet in early March to determine the winners of the awards and help plan the annual Volunteer Awards reception.

**PURPOSE:**

The purpose of this report is to provide the Recreation, Culture, and Parks Advisory Committee with information and recommendations regarding the desired amendments to the Recreation, Culture, and Parks Committee Awards Policy.



**DISCUSSION/ANALYSIS:**

The 2018 Awards Committee requested that the existing policy be reviewed and that recommendations on amendments be brought to the Advisory Committee for endorsement, and to Council for approval, prior to the formation of the 2019 Awards Committee. This report recommends several changes to this existing committee and the rewording of some of the award selection criteria.

The current Recreation, Culture, and Parks Advisory Committee Awards Policy is included as Attachment A to this report for information. **Applicable Policies:**

Policy No. 06-004, Recreation, Culture, and Parks Advisory Committee Awards

**Financial Implications:**

A \$750 budgeted award currently accompanies the Pete Swensson “Outstanding Community Youth” award. If a second award was offered, Council would need to approve an additional \$750 to support this recommendation.

Respectfully submitted,

LANGLEY AWARDS TASK FORCE

Township of  
**Langley**



Est. 1873

## RECREATION, CULTURE, and PARKS ADVISORY COMMITTEE

### Final Report – 2018 Work Plan

#### Submitted by:

Earl Erickson and Councillor Blair Whitmarsh, 2018 Co-Chairs

The Recreation, Culture, and Parks Advisory Committee had a very productive year as a result of its 2018 work plan. The Advisory Committee performed its role well, as defined in its Terms of Reference:

- **Provide advice** to Council and/or the Division on budgets, policies, priorities, service levels, issues and plans;
- **Represent all** segments of the community by providing a conduit between the community and Council. It may coordinate and encourage public participation in decisions regarding budgets, policies, priorities, service levels, issues and plans;
- **Incubate** good ideas, develop creative solutions and initiate change in the area of budgets, policies, priorities, service levels, issues and plans;
- **Advocate** the understanding of the value of recreation, culture, and parks to the public and Council to assist in decisions regarding budgets, policies, priorities, service levels, issues and plans.

The 2018 Advisory Committee was comprised of the following nine (9) voting members:

Pamela Lloyd Bergeron (January - May 2018)

Remi Camparmo

Earl Erickson (Co-Chair)

Diane Gendron

James Michael Jack

Jamie Kusack (Youth member)

Kate Ludlam

Caroline Profitt

Jonathan Wilkins

The 2018 Advisory Committee was comprised of the following three non-voting members:

School Trustee Rosemary Wallace (non-voting)

Councillor Blair Whitmarsh (Municipal Rep and Co-Chair, non-voting)

Councillor Michelle Sparrow (Municipal Rep alternate)

The following items were listed in the Council approved 2018 Work Plan for the Advisory Committee. A status update is provided for each.

**Advisory Committee Orientation**

An orientation was provided by Legislative Services for all members. This included a review of the Council Advisory Committee Establishment Bylaw 2008 No. 4700.

**Election of Co-Chair**

Earl Erickson was elected as Co-Chair for 2018. Councillor Whitmarsh served as Council Co-Chair.

**Establish 2018 Work Plan**

At its January 10 meeting, the Advisory Committee established its work plan for the year. The work plan was approved by Council at its January 29, 2018 Regular Afternoon Meeting.

**Aldergrove Credit Union Community Centre**

Advisory Committee received updates regarding the status of this project.

**2018 Conferences**

The Canadian Museum Association's National Conference was also held in April. The Committee selected Diane Gendron to attend as its representative. Diane provided a report after the conference was completed,

**Public Spaces Regulation Bylaw**

Staff provided a presentation regarding the draft Public Spaces Regulation Bylaw.

**Youth Programs and Services**

Staff provided a presentation on youth programs and services in the Township.

**Seniors Programs and Services**

Staff provided a presentation on seniors programs and services in the Township.

**Library Services Update**

Fraser Valley Regional Library staff provided an annual update regarding library services delivery in the Township.

**Parks Tour**

The Advisory Committee participated in a Parks Tour in June. The Tour focused on relevant Recreation, Culture and Parks projects throughout the Township, with a highlight being a stop at the then soon to be opened, Aldergrove Credit Union Community Centre

**Public Art**

Staff provided an update regarding the public art mural planned for early 2019.

**Community Connections Trail Plan Update**

Staff provided an update regarding the Community Connections Trail Plan.

**Recreation, Culture, and Parks Masterplan Update**

Staff provided an update on the preparation of the updated Recreation, Culture, and Parks Masterplan.

**Canada Day and Christmas in Williams Park**

Staff provided updates on these events.

## **ANNUAL TASK FORCES:**

The following annual task forces were formed:

### **Langley Awards**

The Advisory Committee appointed members to sit on a task force responsible for inviting nominations, developing selection criteria, and selecting the annual recipients of:

- Pete Swensson “Outstanding Community Youth” Award
- Eric Flowerdew “Volunteer of the Year” Award
- John & Muriel Arnason “Volunteers of the Year” Award

Staff Representative: Leeann Virtue

RCPAC and Community Representatives: Michael Jackstien, Kate Ludlam, Kari Medos, Jonathan Wilkins, Remi Camparmo, and Jamie Kusack.

The Langley Awards Celebration took place on Thursday, April 5, 2018, and the Award Winners were as follows:

**Eric Flowerdew Volunteer Award:** Sylvia Anderson

**John and Muriel Arnason Award:** Karl & Toni Dreise

**Pete Swensson Outstanding Community Youth Award:** Laura Stead

### **Langley Walk**

The Advisory Committee appointed members to sit on a task force responsible for the organization and delivery of this annual event, which was held on Sunday, May 6, 2018.

Staff Representative: Barb Andersen

RCPAC Representative: Diane Gendron

### **Community Liaisons**

Members of the Advisory Committee were selected to serve as community liaisons for the following Committees / Groups. Each role also had a staff member assigned to it as well. It was expected that Advisory Committee members would become as knowledgeable as possible about one or more of these areas of focus, and become a point of contact between the community and the Advisory Committee for any issues of relevance. In most of these focus areas – the Advisory Committee member was able to report back regularly with insights about their area of liaison.

**Pool Advisory Group:** Earl Erickson

**Museum Advisory Group:** Kate Ludlam

**Langley Outdoor Sport Advisory Group:** Remi Camparmo

### **Conclusion**

The Committee made significant progress during 2018 using its work plan that had been established early in the year. The diversity of the members allowed the Committee to engage in meaningful discussion regarding the huge breadth of subject areas discussed during the year.

The Advisory Committee looks forward to another productive and successful year in 2019.

Earl Erickson and Councillor Blair Whitmarsh, Co-Chairs  
Recreation, Culture, and Parks Advisory Committee